

SCHOLARSHIP AWARDS PROGRAM GUIDELINES 2022

Acknowledgement

The BC Arts Council acknowledges it carries out its work on the land of Indigenous nations throughout British Columbia. We are grateful for the continuing relationships with Indigenous people that develop through our work together. We acknowledge and raise our hands to the ɫəkʷəŋən (Lkwungen) people, known today as the Songhees and Esquimalt Nations, on whose ancestral lands we operate our main offices.

About the BC Arts Council

For more information about the BC Arts Council's mandate, vision, values, and strategic directions visit the [About](#) and [Priorities](#) sections on the BC Arts Council website.

In its Strategic Plan, [New Foundations: 2018-2022](#), the BC Arts Council makes a commitment to principles of equity, diversity, accessibility, and truth and reconciliation in all of its programs and processes. The Council conducts its own operations and funding activities in accordance with legislation such as the [BC Human Rights Code](#), [Accessible Canada Act](#), and the [United Nations Declaration on the Rights of Indigenous Peoples](#), as well as the [Calls to Action of the Truth and Reconciliation Commission](#).

About the Scholarship Program

The Scholarship Program supports the development of B.C.'s rich diversity of future artists and arts and cultural practitioners. Awards of up to \$6,000 per year are available to B.C. residents to attend full-time post-secondary arts training or to pursue high school half-day dance programs.

When and How to Apply

The deadline for submissions is Monday, May 2, 2022, no later than 11:59 p.m. The BC Arts Council office hours are 8:30 a.m. to 5:00 p.m., Monday to Friday.

Applications must be submitted via the [online grant system](#). Applicants must ensure that all information (including address verification) and documentation in their online profile is up to date before submitting an application.

New applicants [must register and create a profile](#) in the online system. **Once submitted, it may take up to four days to process your registration.** New registrants will be notified once their registration is processed and they are able to access grant applications.

All applicants are encouraged to attend a Question and Answer session. If you have further questions, please contact program staff.

Application Assistance

People who identify as Deaf and/or living with disabilities or mental illness and who require assistance with their application should contact program staff.

Receiving application assistance does not influence the application review or outcome.

Question and Answer Sessions

Join BC Arts Council staff for an online information session including an overview of this program and an opportunity to ask questions. Session details are posted on the [BC Arts Council website](#), and [Facebook](#) and [Twitter](#) pages.

Who Can Apply

Applicants are welcome to confirm eligibility with program staff. Ineligible applications will not be forwarded for assessment.

To be eligible, you must:

- Be at least 15 years of age as of December 31, 2022.
- Be a Canadian citizen or Permanent Resident and have been a resident of British Columbia for at least 12 months immediately prior to the application deadline, and ordinarily reside in B.C.
 - Temporary absences to attend school are acceptable. For more information, review our [Determining B.C. Residency page](#).
- Be enrolled in a program of study that is: a fine arts diploma, degree or certificate program, or professional dance training at a recognized college, university, institution, or academy, in any country in one of the recognized disciplines and practices (listed below), or a pre-professional half-day dance program in combination with high school studies.
- Be a full-time student with an equivalent course load for one or two terms between Summer 2022 and Spring 2023.
 - A full-time student is defined by the educational institution or by a combination of half-day dance and half-day high school studies.
- Have completed and submitted any overdue final reports on previous BC Arts Council grants as of the submission deadline for this program.

NOTE: You do not have to know at the time of application if you are accepted into your program.

What Can Be Funded

Recognized disciplines and practices may include, but are not limited to:

- arts administration and cultural management
- community-based arts practice
- contemporary and traditional craft art (carving, ceramics, furniture, glass, jewellery, beading, metal arts, textiles, visual communication arts)
- applied arts (graphic design, industrial design, illustration)
- Deaf, Disability and Mad (DDM) arts
- dance (performance, choreography)
- independent critical and curatorial practice

- literary (creative writing: children/youth literature, fiction, graphic novel, nonfiction, poetry, playwriting; publishing)
- media arts (animation, audio/sound art, film, new media, interactive digital media, video)
- multi- or interdisciplinary arts practice
- museum studies (collections management, conservation, curatorial practices, museum education)
- music (performance (instruments, voice), composition, conducting, music production)
- socially-engaged arts practice
- spoken word and storytelling
- theatre (acting, directing, technical, design, devising, musical theatre, applied theatre, circus arts, comedy)
- visual arts (drawing, painting, printmaking, photography, installation, sculpture, mixed media, performance art)

What Will Not Be Funded

Awards are not available to support:

- Apprenticeships, residencies, or mentorships
- Art minors
- Basic workshops, seminars, individual projects
- Business training
- Journalism
- Library sciences
- Music, dance, or art therapy
- Studies of an essentially academic nature (including anthropology, ethnomusicology, literature or language study, art history or general art appreciation)
- Studies related to the commercial art sector (including architecture, interior design, video game design, web design, fashion design, screenwriting, film or TV acting)
- Summer-only programs
- Teacher training (including fine arts education programs or music/dance pedagogy)

Support for residencies and mentorships are available to eligible emerging artists and early career practitioners through the BC Arts Council's [Early Career Development Program](#) as well as through the [First Peoples' Cultural Council Indigenous Arts Scholarship](#).

Eligible applicants may apply to both this Scholarship Program and the [Indigenous Arts Scholarship Program](#) but, if successful in both, funding will not exceed the upper limit on a single program.

Grant Amounts

Awards of \$3,000 are available for each term of full-time studies (Summer 2022, Fall 2022 or Spring 2023), up to a maximum of \$6,000. Only one application per individual is accepted.

Funding priority may be given to applicants who are:

- Indigenous (First Nations, Métis, and/or Inuit).
- Deaf, or having a disability.
- Black, Persons of colour.
- From a regional area in B.C. (communities outside of greater Vancouver and the capital region, not including Sooke, Metchosin, the Gulf Islands, or the Juan de Fuca electoral area).

What is Needed for the Application

Applicants are responsible for submitting a complete application and will not be contacted to address errors or missing requirements. Eligible applications are assessed as submitted.

A complete application must include:

- Information about your program and how it relates to your artistic goals and development.
- An Artistic Statement describing your creative process, vision, and passion.
- A list of your educational and training history as related to your artistic practice.
- A list of recent exhibitions, performances, publications, and/or community involvement relevant to your artistic practice:
 - **High school and Degree/Diploma 1st and 2nd year students:** Complete the charts provided in the application.
 - **Degree/Diploma 3rd year students and above:** Upload a résumé or CV (PDF, up to 2 pages), that includes this information.
- A portfolio of recent (i.e., majority of work created within the 1-2 years) artistic work selected to best demonstrate abilities and potential. **See Appendix for Portfolio Requirements.**
- Parent or guardian consent for applicants under the age of 19.

How Applications Will Be Assessed

Your application will be assessed against other applications from the same level of study using the following weighted criteria. Keep these criteria in mind as you complete your application.

ARTISTIC WORK (50%)

The assessment panel will consider:

- Calibre of work, demonstrated ability, progress and potential within the context of your current level of training.
- Strength of your artistic statement and its alignment with your portfolio materials.
- Level of commitment and dedication to your artistic practice as evidenced by past performances, exhibitions, achievements, recognition, and involvement in artistic community.

IMPACT (40%)

The assessment panel will consider:

- Degree of impact, urgency, and relevance of program of study on the development of your independent artistic practice.
- Degree of impact your work may have on your field of practice and/or identified communities.
- Integrity of your practices including approaches to research, collaborative processes, contributors, source materials, and cultural contexts and protocols, as applicable.

ALIGNMENT WITH BC ARTS COUNCIL'S STRATEGIC DIRECTIONS (10%)

Alignment will be internally assessed by staff. Funding priority may be given to applicants who are:

- Indigenous (First Nations, Métis, and/or Inuit).
- Deaf, or having a disability.
- Persons of colour.
- From a regional area in B.C. (communities outside of greater Vancouver and the capital region, not including Sooke, Metchosin, the Gulf Islands, or the Juan de Fuca electoral area).

Assessment Process

Eligible applications will be assessed by independent assessment panels. Assessment panels are comprised of individuals with broad professional knowledge, experience, geographical representation, and diverse aesthetic, institutional, and cultural viewpoints, including those from Indigenous perspectives.

The following process is used to evaluate every application:

- The BC Arts Council receives applications and reviews each one for eligibility.
- The assessment panel evaluates eligible applications using the assessment criteria above and determines the level of funding and/or conditions on payment of awards.
- The BC Arts Council informs each applicant of the assessment panel's decision in writing.

Applicants are encouraged to contact program staff for feedback after results have been released.

Notification of Awards

Decisions will be made within sixteen weeks of the application deadline. Notification will be sent via the online system to the contact linked to the online application. Results cannot be requested in advance.

Ensure the email address **bc.artscouncil.noreply@gov.bc.ca** is on your safe sender list.

Payment of Awards

Awards are paid in one or two instalment(s) upon proof of full-time registration.

Successful applicants are required to:

- Submit an enrolment verification letter from the registrar's office (with the student's name, program of study and confirmation as a full-time student in one or two terms during Summer 2022, Fall 2022 or Spring 2023).
- Provide this documentation (via the online system) to the BC Arts Council after receipt of award notification in order to release payment(s). Documentation must be received no later than February 1, 2023, or the award may be cancelled.
- Notify program staff of significant changes in education plans or enrolment status.
 - Awards are not automatically transferable from one program or institution to another.
 - Students who do not remain full-time are no longer eligible to receive the award.

All award payments are subject to an authorizing appropriation under the *Financial Administration Act*.

The BC Arts Council reserves the right to redistribute, delay, or suspend payments if the recipient:

- Does not carry out its planned program of activities.
- Undergoes major changes in artistic or administrative direction.
- Does not meet its obligations as a grant recipient, including submission of final reports.
- Fails to comply with legal obligations.
- Fails to respect the commitment to provide a safe and respectful workplace free from harassment, discrimination, and sexual misconduct.

Grants are taxable income and must be reported as such. Individuals receiving grants are issued T4As for the year in which the grant payment is processed.

Confidentiality and Recognition of Awards

Confidentiality of Information

The collection, use, and disclosure of personal information are subject to the privacy provisions of the Freedom of Information and Protection of Privacy Act. The applicant's information will be shared in confidence with members of the assessment panel. The names and locations of successful award recipients may be published, along with the amount of the award, in the Annual Report of the BC Arts Council as well as in various communications and promotional vehicles of the BC Arts Council and Government of British Columbia. Social Insurance Numbers are provided to Canada and Revenue Agency through the issuance of T4As.

Recognition of Assistance

In recognition of funding, the support of the BC Arts Council and the Government of British Columbia should be acknowledged in all promotional materials, both print and online. The approved BC Arts Council and provincial logo and graphics standards are available [online](#) in a variety of ready-to-use digital formats.

Funded applicants with a website are encouraged to add a link to the [BC Arts Council](#) website.

Contact Information – We're here to help!

Program Staff:

Performing Arts - Justine Shore | 250-940-8538 | Justine.Shore@gov.bc.ca

Studio Arts / Literary Arts - Anissa Paulsen | 236-478-2560 | Anissa.Paulsen@gov.bc.ca

For general information or further assistance, contact:

250 356-1718 | bartscouncil@gov.bc.ca

Program Changes Due to COVID-19

The BC Arts Council will continue to respond to the challenges of COVID-19. Guidelines may be updated to align with current provincial and federal orders and public health directives. Ensure you have the latest version of the guidelines as posted on the [BC Arts Council website](#). Any changes to the guidelines made after the original posting will be clearly highlighted.

Appendix: Portfolio Requirements

Submit only the type and number of materials outlined below for your field of practice. Excess materials will not be reviewed.

Applicants should review the [Upload Requirements for Support Material guidelines](#). It is the applicant's responsibility to ensure that all support material is in a readable format. Poor quality files may adversely affect an applicant's success. Applicants are encouraged to test all materials before submitting their application.

General Portfolio Requirements - You must provide:

- Recent work (i.e., majority of work created in the last six months to 2 years) that best demonstrates your artistic abilities and potential.
- An inventory identifying and describing the samples of work in your portfolio (date, title, materials, size, collaborators, timecodes).
 - A Portfolio Inventory Chart is provided within the application.
 - Indicate relevant timecode(s) to ensure assessors are reviewing the applicable parts of video or audio submissions. Otherwise only the first few minutes of each submission will be considered, up to 8 minutes total per applicant.

Arts & Cultural Administration, Museum Studies

- An essay, published or unpublished, dealing with issues of interest to the field (PDF, up to 10 pages).
 - May include up to 5 images or up to 2 minutes audio or video documentation.

Community- or Socially-engaged Arts Practice

Choose one of the following options for submitting your portfolio materials.

- Up to 10 high-quality images of recent work.
 - A video recording up to 1 minute may replace 2 images.
- Or written documentation describing facilitation process (PDF, up to 10 pages) which may include up to 5 images or up to 2 minutes audio or video documentation.
- For installation work, where possible, provide up to 5 photos (or up to 2 minutes of video) of the complete installation with multiple views and indicate scale on the Portfolio Inventory Form.

Contemporary and Traditional Applied Arts

Choose one of the following options for submitting your portfolio materials.

- Up to 10 high-quality images of recent work.
 - A video recording up to 1 minutes may replace 2 images.
- Or written documentation of 1 or 2 comprehensive projects (combined into 1 PDF, up to 10 pages) which may include up to 5 images or up to 2 minutes audio or video documentation.

Curatorial Practices

- An exhibition proposal discussing concept, design, installation, and interpretation, including venue details (fictitious or actual), how the exhibit will be presented and how the exhibit serves the community and venue (PDF, up to 10 pages).
 - May include up to 5 images or up to 2 minutes audio or video documentation.

Dance

All Dance Applicants

- Include a video introduction stating name, level of study and current institution of study.
- Videos should be of the best possible sound and light quality. If possible, use work recorded in-studio. Do not dub sound over movement.
- If dancing in a group, be sure to clearly identify yourself.
- Indicate relevant timecode(s) on application's portfolio inventory form to ensure assessors are reviewing the applicable parts of each video. Otherwise only the first few minutes of each submission will be considered, up to 8 minutes total per applicant.

Classical Ballet

- Up to 1 minute of barre exercise with various views and 2 minutes exercises in the centre.
- Three (3) contrasting samples of choreography or excerpts from the classical repertoire to demonstrate personal artistry.

Contemporary Ballet

- Up to 3 minutes of technical work (barre and centre).
- Three (3) contrasting samples: such as a solo repertoire, an in-studio performance excerpt and improvised movement to demonstrate personal artistry.

Contemporary, Modern, Traditional, Flamenco, Other

- Up to 3 minutes of technical work (floor work, standing/centre work and across the floor).
- Three (3) contrasting samples: such as a solo repertoire, an in-studio performance excerpt, and improvised movement to demonstrate personal artistry.

Choreography

- Three (3) contrasting samples that may be excerpts or complete works / works in progress.
 - If you are an interpreter as well as a choreographer, one sample should consist of your work performed by other dancers.

Deaf, Disability and Mad Arts

Choose one of the following options for submitting your portfolio materials.

- Up to 10 high-quality images of recent work.
 - A video recording up to 1 minute may replace 2 images.
- Or, up to 3 video or audio recordings of complete works or excerpts.
 - Indicate relevant timecode(s) on application's portfolio inventory form to ensure assessors are reviewing the applicable parts of each video. Otherwise only the first few minutes of each submission will be considered, up to 8 minutes total per applicant.
- Or written documentation describing your practice (PDF, up to 10 pages) which may include up to 5 images or up to 2 minutes audio or video documentation.

Literary / Creative Writing

Combine all writing samples into 1 PDF, up to 15 pages.

Nonfiction

- 1-3 complete works or excerpts.

Fiction

- 1-3 short stories or 1-3 chapters from a novel with a brief summary of the remainder.

Poetry

- Up to 10 poems.
 - Use portfolio inventory to list each poem and corresponding page number in PDF.

Playwriting

- Completed one-act play or excerpt from a full-length play with a brief summary of the remainder.

Publishing

- An essay, published or unpublished, dealing with issues of interest in the field (PDF, up to 10 pages) which may include up to 5 images or up to 2 minutes audio or video documentation.

Graphic Novel

- 1-3 complete works or excerpt(s) with 1-page synopsis.

Media Arts (including Film Directing)

- 1-3 complete works or excerpts.
 - Indicate relevant timecode(s) on application's portfolio inventory form to ensure assessors are reviewing the applicable parts of each video. Otherwise only the first few minutes of each submission will be considered, up to 8 minutes total per applicant.
- For collaborative projects used as samples, ensure your role is clearly identified in the Portfolio Inventory.

Multi-disciplinary and Inter-disciplinary Arts

Choose one of the following ways to document your practice.

- Up to 10 high-quality images of recent work.
 - A video recording up to 1 minute may replace 2 images.
- Or, up to 3 video or audio recordings of complete works or excerpts.
 - Indicate relevant timecode(s) on application's portfolio inventory form to ensure assessors are reviewing the applicable parts of each video. Otherwise only the first few minutes of each submission will be considered, up to 8 minutes total per applicant.
- Or written documentation describing your practice (PDF, up to 10 pages) which may include up to 5 images or up to 2 minutes audio or video documentation.

Music**All Music Applicants**

- Include a video introduction stating name, level of study and current institution of study.
- Performance recordings should be unedited and of the best possible sound quality.
- Recordings should be recent (within the six months to one year)
- Indicate relevant timecode(s) on the application's portfolio inventory form to ensure assessors are reviewing the applicable parts of video or audio submissions. Otherwise only the first few minutes of each selection will be considered, up to 8 minutes total per applicant.

Performance (Instruments) and Jazz

- Three (3) contrasting selections that demonstrate the applicant's technical, stylistic, and interpretive abilities, including one Canadian work.
- Samples should reflect a range of composers, styles, eras and/or tempi.

- Ensemble work is advisable only if the applicant's part in the ensemble is of a solo nature and readily distinguished from the rest of the ensemble.

Vocalists

- Three (3) contrasting selections that demonstrate the applicant's technical, stylistic, and interpretive abilities, including one Canadian work.
- Selections should be sung in appropriate languages. Classical singers should provide at least one selection in a language other than English.

Conducting

- Up to 3 video recordings that demonstrate the applicant's technical, stylistic, and interpretive abilities.
- One recording must show the conductor working with the ensemble in rehearsal to achieve the interpretive objective.
- Recordings should allow viewers to see both the ensemble and the conductor.
- Each recording should be accompanied by a brief statement of the applicant's interpretive objective for the work selected.

Composition

- Up to 3 recordings of original compositions demonstrating the applicant's technical and stylistic abilities.
- Submit scores for each selection (PDF, up to 5 pages each).

Production

- Up to 3 recordings demonstrating the applicant's technical and stylistic abilities.

Spoken Word / Storytelling

- Include a video introduction stating name, level of study and current institution of study.
- Up to 3 video recordings of completed works or excerpts.

Theatre

All Theatre Applicants

- Performance recordings should be unedited and of the best possible sound quality.
- Indicate relevant timecode(s) on the application's portfolio inventory form to ensure assessors are reviewing the applicable parts of video or audio submissions. Otherwise only the first few minutes of each selection will be considered, up to 8 minutes total per applicant.

Circus Arts

- Three (3) distinct works demonstrating a range of styles.

Musical Theatre

- Include a video introduction stating name, level of study and current institution of study.
- Three (3) distinct works demonstrating a range of styles.
 - In any scene, the applicant must play a principal role.
 - One sample must be an audition-style presentation, filmed in studio for portfolio or audition purposes. A combination of distance and close-up shots is recommended.
- Musical Theatre applicants are encouraged to demonstrate abilities in singing, dancing, and acting.
- Include a classical work and Canadian content, when possible.

Performance / Acting

- Include a video introduction stating name, level of study and current institution of study.
- Three (3) distinct works demonstrating a range of styles.
 - In any scene, the applicant must play a principal role.
 - One sample must be an audition-style presentation, filmed in studio for portfolio or audition purposes. A combination of distance and close-up shots is recommended.
 - Acting applicants must include one monologue.
- Include a classical work and Canadian content, when possible.

Theatre Directing (*For Film Directing - see Media Arts*)

- Videos of 2 short scenes or excerpts directed by applicant.
- Brief Director's Statement explaining why these excerpts were selected (PDF, up to 2 pages).
- Concept Statement about the works submitted (PDF, up to 2 pages).
- Notated scripts to accompany each selection.

Technical and Design

- 1-3 samples of work in any of the formats below.
 - Up to 5 minutes total video recording.
 - Up to 5 minutes total audio recording.
 - Up to 10 digital images from either course work or productions.
 - A design portfolio for costume and set design students (PDF, up to 10 pages).
 - A prompt book or archival video with audio of applicant calling the cues for stage management students (PDF up to 10 pages or recording up to 5 minutes).
- Where possible, include video of work in production as one of your submitted samples.
- Where possible, include samples of the same work at both the concept phase (e.g., costume drawings, models, lighting plot, etc.) and in production (e.g., production stills or video, etc.).

Visual Arts

- Up to 10 high-quality images of recent work.
 - A video recording up to 1 minute may replace 2 images.
- For installation work, where possible, provide photos (or up to 2 minutes of video) of the complete installation with multiple views and indicate scale on the Portfolio Inventory Form.