



PILOT PROGRAM GUIDELINES – 2018/19
OPERATING ASSISTANCE
COMMUNITY ARTS ORGANIZATIONS

Community Arts Organizations operating awards are made once each government fiscal year (April – March) for the applicant’s activities in their own upcoming fiscal year. Assistance is available to registered non-profit arts societies in British Columbia that: provide public access to a range of artistic and cultural activities, develop and encourage leadership for arts and culture at the community level, and encourage support for arts and culture from local and regional governments.

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BC Arts Council program guidelines and application forms are revised annually.

ABOUT THE BC ARTS COUNCIL

MANDATE

The BC Arts Council is an agency of the provincial government established by the *Arts Council Act*, for the purposes of:

- Providing support for the arts and culture in British Columbia;
- Providing persons and organizations with the opportunity to participate in the arts and culture in British Columbia; and
- Providing an open, accountable and neutrally administered process for managing funds for British Columbia arts and culture.

In July 2018, the BC Arts Council released [New Foundations: Strategic Plan for the British Columbia Arts Council 2018-2022](#), which articulates the following vision:

“Artists and cultural organizations in British Columbia are well-supported, thriving, and able to reach their full potential under principles of equity, diversity, accessibility, and reconciliation. Arts and culture are seen as fundamental to developing vibrant and resilient communities, where the people of British Columbia are highly engaged in the province’s unique arts and culture sector recognized for its innovation and leadership in Canada and abroad.”

STRATEGIC DIRECTIONS

The new strategic plan lays out four new strategic directions for the BC Arts Council, intended to facilitate more equitable access to arts funding and informed by the current context facing the arts and culture sector in B.C.:

- Sustainability and Creative Development
- Equity, Diversity and Access
- Indigenous Arts and Culture
- Regional Arts and Community Arts

VALUES

The current year is one of transition, as Council’s funding priorities and programs begin to navigate from the previous strategic plan to the full implementation of its new strategic directions. Throughout this transition, Council is highlighting and strengthening some of its previous commitments, as expressed through values such as access, recognition, engagement and consultation, while signalling the new values that will guide all of Council’s decisions and activities, from program design to the peer review process, into the future:

- Artistic Development and Achievement
- Indigenous Engagement and Cultural Vitality
- Equity, Access and Diversity
- Collaboration and Partnerships
- Engagement and Participation
- Recognition and Promotion
- Fair and Transparent Governance

Throughout all of its work, the BC Arts Council is committed to upholding the principles outlined in the [Calls to Action of the Truth and Reconciliation Commission](#) and the [United Nations Declaration of the Rights of Indigenous Peoples](#) (the Declaration), as adopted by the Province of British Columbia.

ABOUT THE OPERATING ASSISTANCE PROGRAM - COMMUNITY ARTS ORGANIZATIONS

The BC Arts Council's Operating Assistance Program aims to provide consistent and responsive funding to assist the general operations of established professional non-profit arts and cultural organizations across disciplines; in so doing, the program supports the sustainable delivery of high quality and impactful arts programs and services to communities across the province.

The Operating Assistance Program supports organizations' operations over a funding cycle of up to four years determined by discipline, type of organization and/or status within the program. Lengths of funding cycles, application requirements and eligibility criteria vary across disciplinary and other sectoral considerations. All applicants must meet the specific eligibility requirements included in the Program Guidelines. Applications from organizations not currently receiving Operating Assistance are only accepted in Year One of a funding cycle.

The 2017/18 Operating Assistance Program – Community Arts Organizations marked Year One of a two-year funding cycle. There will be no new applicants accepted to this program in the 2018/19 interim year.

The Operating Assistance Program offers funding through Extended Cycle and Annual grants:

- **Extended Cycle Status:** provides established, stable organizations with a fixed funding level over an extended funding cycle. Eligible, approved organizations will receive an operating grant amount over a period of two fiscal years based on an initial request amount and subject to annual reporting and budgetary approvals. Organizations on Extended Cycle Status must submit a report by the program deadline annually in order to receive a grant in each of the subsequent years within their funding cycle.
- **Annual Status:** provides funding for annual operations to organizations that are newly entering the operating program; experiencing significant transition; or requiring closer monitoring as identified by the Advisory Committee, Council or staff in consideration of Program Guidelines and Council policy. Those organizations placed on Annual Status must submit a full Operating Assistance – Annual Status application by the program deadline each year of the funding cycle.

Program deadline: September 30

GENERAL INFORMATION

There are **three** components to Community Arts Organizations Operating Assistance. Two are formula-based (mandatory) and one is competitive (optional).

Formula-based:

- 1. Basic Assistance**
- 2. Local Government Matching**

Competitive:

- 1. Annual Performance Award – Note: there will be no Annual Performance Award component for the September 2018 deadline.**

The guidelines below set out the application requirements, eligibility criteria and assessment criteria for each component, followed by general policy on financial requirements, the need for a subsidy, changes to awards, conditions of assistance, and deadlines.

ELIGIBILITY FOR THE OPERATING ASSISTANCE PROGRAM – COMMUNITY ARTS ORGANIZATIONS

Funding under this program is for the Community Arts Organization's **forecast fiscal year**, *i.e.* the fiscal year beginning **after September 30** of the year in which the arts organization submits an application.

Eligibility is determined according to the following criteria:

An eligible applicant must:

- Be registered as a not-for-profit society in good standing with the Province of British Columbia and have operated as a community arts organization for at least two fiscal years prior to application.
- Provide year-round services to its community, and have done so in the immediately preceding two years.
- Receive cash support from local government (*i.e.* cash for operations or programs, not in-kind)
- Compensate artists by paying fees to professional artists at industry standards and to community artists at agreed upon rates; and adhere to international intellectual property rights standards.
- Employ professional artistic and administrative leadership (even if fully managed by volunteers).
- Demonstrate a range of membership that is representative of its constituency or community including diverse cultural and Indigenous populations.

Ineligible applications will not be reviewed by advisory committees.

For organizations that have not previously received Operating Assistance:

- Eligible applicants **MUST** have received a minimum of two Council project grants within the last 5 years. (Eligible grants received are those with file numbers beginning with the following years **ONLY**: 2014/2015/2016/2017/2018).
- Applicants must establish eligibility with Council staff at least six weeks before the application deadline.
- Note: New applicants to Community Arts Organization operating assistance program will be required to apply annually with a full application until the Community Arts Advisory Committee deems the organization is sufficiently stable to enter into an extended cycle of funding (as below).

For organizations that have previously received Operating Assistance:

- Eligibility is reviewed annually.
- Established Operating Applicants in good standing are automatically entered into a two-year extended cycle of support. Funds received in this fiscal year will be awarded again in the next year.

An interim report submitted to Council in the fall of 2018 will release funds in the government's 2018/19 fiscal year.

- Note: Community Arts Organization operating assistance program applicants on Concerned Status will be required to apply annually with a full application until the Community Arts Advisory Committee deems the organization is sufficiently stable to enter into an extended cycle of funding (as below).

SPECIFIC ELIGIBILITY CRITERIA

1. BASIC ASSISTANCE (Mandatory)

Community Arts Organizations seeking Basic Assistance for the first time should be aware that admission to this program occurs every two years. In other years, eligible community arts organizations that are not receiving Community Arts Organization Operating Assistance may be eligible to apply for [Community Arts Development Project Assistance](#).

Annual awards for basic assistance support are available to eligible community arts organizations throughout the province. Support levels for Basic Assistance are determined by a formula based on:

- (1) population served, based on the most recent federal census (2016)*; and
- (2) the distance of the applicant's community from BC's two major urban centres (Vancouver or Victoria).

*A minimum of \$3,000 will be granted for communities whose population allotments are calculated to be less than \$3,000 based on the standard formulas in use.

Organizations applying for Basic Assistance must also meet the qualifications for Local Government Matching, below.

2. LOCAL GOVERNMENT MATCHING (Mandatory)

This component leverages the financial assistance received by Community Arts Organizations from municipal or regional governments (or Island Trusts) in the **previous** fiscal year, as demonstrated in their year-end Financial Statements.

Community Arts Organizations that received financial assistance from **municipal or regional governments in their most recently completed fiscal year** are eligible for 100% matching funding to a maximum of \$5,000 for use in the forecast funding year. The actual amount of local government assistance requested **must correspond with the last complete fiscal year's financial statements**.

Funds received from a local government in the current year cannot be applied to this application's Local Government Matching request.

Funds received from local governments must be for general operating purposes or specific projects to qualify for matching funds. Donated services and in-kind contributions from local governments are not eligible.

Organizations applying for Local Government Matching must also meet the qualifications for Basic Assistance, above.

3. ANNUAL PERFORMANCE AWARD (Optional) - – Note: there will be no Annual Performance Award component for the September 2018 deadline.

Annual Performance Awards are evaluated on the basis of Artistic Achievement, Community Engagement and Organizational Capacity as well as the mandate of the organization and the core values of Council.

This funding is not allocated by a formula. These awards are based on merit and do not have to be allocated to a specific activity or project. The awards are based on a qualitative assessment of the applicant's program performance as described in the submitted narrative responding to the application questions, and the Assessment Criteria outlined below.

EXCLUSIONS

Awards under this program are not available for:

- fiscal years that have begun before the application date
- start-up costs
- seed money
- capital expenditures (construction, renovation, or purchase of property or equipment)
- feasibility studies
- budget deficits
- professional/for-profit entities

SUBMISSION REQUIREMENTS – COMMUNITY ARTS ORGANIZATIONS

REQUIREMENTS FOR ALL APPLICANTS

All applicants are urged to discuss their request with the appropriate program officer prior to submission.

The application must be printed on single-sided, standard letter-sized white paper, font-size 11 or larger, with one-inch margins, and submitted unbound and without staples.

It is the applicant's responsibility to ensure applications are complete and all application requirements are included. The BC Arts Council will no longer contact applicants to address errors in applications or missing application requirements, including support material, other than that required to determine eligibility. Eligible applications and any supporting material will be assessed as they have been submitted.

Applications must include:

1. Completed Basic Assistance and Local Government Matching application forms.
2. A written statement of either three or six pages, depending on components applied for (see below and Application Form for details).
3. A completed Revenue and Expense Sheet using the BC Arts Council template.
4. A list of current board of directors or trustees, including their current or past occupations and length of service.
5. A list of principal artistic and administrative staff or significant contractors including job titles and whether full or part-time, and salaried or contracted.

6. Two signed photocopies of the most recently completed financial statements (see below for details).

Applicants may also include **limited support material**, such as:

- A maximum of two samples of newsletters or other promotional materials, one copy of each.

SPECIFIC APPLICATION REQUIREMENTS

1. BASIC ASSISTANCE (Mandatory)

The application form for Basic Assistance must be completed. Applicants may be denied funding if their programs do not meet the eligibility requirements or their activities fail to meet fundamental BC Arts Council objectives for this program.

2. LOCAL GOVERNMENT MATCHING (Mandatory)

The application for Local Government Matching must be completed and included with the application for Basic Assistance (see above) and is attached as Appendix A.

This grant is awarded on a matching basis, to a maximum of \$5,000 per fiscal year.

3. ANNUAL PERFORMANCE AWARD (Optional) – *Note: there will be no Annual Performance Award component for the September 2018 deadline.*

The application form for Basic Assistance and Local Government Matching must be completed, as above.

FINANCIAL STATEMENTS

Financial Statements must include:

- a Balance Sheet, Income Statement (Revenues and Expenses) and Notes;
- an itemized list of grants identified by funder, either in the income statement, notes or in an attached schedule; and,
- a breakdown of operating net assets, distinguishing between unrestricted net assets and capital assets.

The type of Financial Statements required is based on the recipient's last BC Arts Council award (excluding special projects); in the case of new applicants, internally prepared financial statements are acceptable. Internally prepared financial statements must be signed by two board members of the organization. Council staff reserve the right to request audited Financial Statements if deemed appropriate, regardless of the amount of the applicant's last award.

BC Arts Council Grant For Last Fiscal Year	Minimum Required Documentation
Up to \$10,000	Internally prepared Financial Statements signed by two board members
\$10,001 - \$25,000	Independently prepared, "Notice to Reader" Financial Statements
\$25,001 - \$100,000	"Review Engagement" Financial Statements

Greater than \$100,000	Audited Financial Statements
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ASSESSMENT CRITERIA

All applicants to the British Columbia Arts Council are encouraged to submit concise, realistic requests, responding to the assessment criteria. The three areas of assessment are set out below, along with their relative weighting.

Throughout the application and assessment, applicants and the Advisory Committee should:

- Consider and discuss how the organization fulfills its mandate, mission and values through the pursuit of excellence in each of the three areas of assessment.
- Respond to the core values and goals of Council presented above in considering and discussing each of the three areas of assessment as they relate to the applicant's mandate, mission, values and activity.

In evaluating each application, the Advisory Committee is asked to consider a number of possible criteria under each area of assessment. It is important to note that not all of the criteria will apply to every applicant; rather, they are examples of aspects that might be considered and should be addressed in the application if relevant to the organization and its work. Additional aspects may be considered based on the context of individual applicants.

Applications are judged against these criteria alongside a number of equally eligible applications.

An essential element of any application is insightful, critical self-reflection. Members of advisory committees and juries want to hear the applicant's own assessment of the problems faced and the creative solutions under consideration. In each area, the Advisory Committee considers the organization's reflection on both past achievement and proposed plans.

ARTISTIC ACHIEVEMENT (50%)

The Advisory Committee will assess excellence in the achievement of professional artistic activity, acknowledging the range of different practices that may exist in any one discipline. The Council's advisors may discuss the following:

- The artistic activities of the organization's current year and over the past several years; the strength of the artistic intention in the work, the overall practice and the development of art forms, artists and artistic practice.
- A range of internal and external factors affecting the current levels of achievement.
- Opportunities for the professional development of artists.
- Vitality, originality and risks taken in the overall artistic endeavour.
- Level of professional fees, other compensation and quality of working conditions for artists, including safety.
- The impact of the proposed work on the creative growth and development of artists.
- The organization's relationship to local and global artistic practice in the context of a culturally diverse and geographically vast province.
- Achievability of proposed program(s).
- The proposed activities' effect on the artists, audiences and publics experiencing them.

COMMUNITY ENGAGEMENT (25%)

The Advisory Committee will assess excellence in engagement with and the impact on: one or more identified artistic communities; the broader arts and cultural communities and/or public.

Advisory Committees may discuss the following:

- How community engagement practices serve the artistic vision.
- The inclusion of and engagement with appropriate protocols and practices, particularly in regard to Aboriginal artists and communities.
- Ongoing engagement with a range of artists, arts organizations and communities over the past several years, especially with Aboriginal, culturally diverse and geographically isolated communities.
- Partnerships with other organizations.
- Presentation of work by and employment of British Columbians.
- Calculated risk-taking with regard to public engagement.
- Importance of the artistic practice and outreach initiatives to the organization's identified communities.
- The appropriateness of proposed marketing, outreach and audience development activities.
- The strength of educational and/or outreach programming.

ORGANIZATIONAL CAPACITY (25%)

The Advisory Committee will assess excellence in management, as it contributes to sustainability and/or a growing recognition of the organization, as well as realistic planning supported by informed and active governance. Advisory Committees may discuss the following:

- The achievability of proposed plans to build organizational capacity.
- The internal and external factors contributing to the organization's current and potential capacity across all areas, including planning, communication, audience development, marketing, fund development, financial management, human resources, governance, etc.
- Analysis of current financial position, including available working capital and management of surplus or deficit situations, reserves and/or restricted funds.
- Presentation of realistic budget assumptions and projections with a diversified revenue base that includes earned revenues, local and/or federal government support and private fundraising.
- Opportunities for professional development for staff, volunteers and board of directors.
- Quality of staff and employee recruitment, tenure and succession planning.
- Level of volunteer activity, including number of volunteers and their function, as it serves the artistic vision and community engagement activities.
- Structure, level of activity and function of the governing body as it serves the artistic vision, including board tenure, self-assessment initiatives and quality of recruitment and succession planning. Governance practices and policies.

CONSIDERING CULTURAL CONTEXT

All applicants should consider the issues around cultural appropriation if using the cultural forms, aesthetics or iconography of cultural communities removed from their social, political and cultural roots. Cultural appropriation can also occur when there is insufficient credit given to the sources of

artistic and cultural work. Cultural appropriation can cause harm to Indigenous and diverse communities through misrepresentation and stereotyping. It diminishes access and reduces the opportunity for artists from Indigenous and diverse cultural communities to tell their own stories. If working with Indigenous peoples, communities, culture or intellectual property (including but not limited to stories, songs, dance, designs, art, traditional knowledge or other cultural expressions), applicants should consider the principles outlined in the [United Nations Declaration of the Rights of Indigenous Peoples](#) (the Declaration). The Declaration affirms that Indigenous peoples have the right to self-determination and the right to practice and revive their culture and traditions. As stated in Article 11 of the Declaration,

“This includes the right to maintain, protect and develop the past, present and future manifestations of their cultures, such as archaeological and historical sites, artefacts, designs, ceremonies, technologies and visual and performing arts and literature.”

Article 31 of the Declaration affirms the rights of Indigenous peoples to maintain, control, protect and develop their cultural heritage, traditional knowledge and cultural expressions and their manifestations and intellectual property. If you are working with traditional knowledge, you will need to explain how you have addressed cultural protocols and/or received permissions where required

APPLICATION DEADLINE AND SUBMISSION

The deadline for Community Arts Organizations Operating Assistance is **September 30, 2018**.

Applications are accepted by mail and must be postmarked
by Canada Post or a courier company no later than September 30, 2018.

Applications may be hand delivered or delivered by courier to 800 Johnson Street, Victoria, B.C., up to 4 p.m. on the deadline day.

Applications by email or fax will not be accepted.

Note: if the deadline falls on a weekend or statutory holiday, the deadline becomes the next business day.

ADJUDICATION PROCESS

Merit-based, independent adjudication is the primary method of evaluation.

Applications for the Annual Performance component of Operating Assistance are assessed by peer Advisory Committees. Advisory Committees are comprised of individuals with expertise in a particular artistic discipline, genre or practice. When selecting jury and committee members, Council considers broad professional knowledge, expertise, geographical representation and diverse aesthetic, institutional, and cultural viewpoints, including those from Indigenous perspectives.

Note: there will be no Annual Performance Award component for the September 2018 deadline.

The following process is used to evaluate every application:

- The British Columbia Arts Council receives applications and acknowledges receipt by email within two weeks of the deadline.
- Council staff reviews applications for eligibility.
- The Advisory Committee evaluates the applications using the assessment criteria outlined above.
- The Advisory Committee submits to Council its recommendations for funding and conditions on the payment of awards.
- Council reviews the recommendations of the Advisory Committee.
- Council informs each applicant of its decision in writing.
- Applicants are urged to contact their program officer for feedback on their applications.
- Within 30 days of notification of the results, applicants may appeal the decision based on the Council's written appeals policy.
- Applicants on Annual Status or Concerned Status will continue to be assessed by peer Advisory Committees in subsequent years of an extended funding cycle. Extended Cycle applications are assessed by staff only, who may refer applications to Advisory Committees for review on a case-by-case basis.

NOTIFICATION OF AWARDS

Decisions will be made within sixteen weeks of the application deadline. All applicants will be notified by letter. Results will not be released by telephone or email.

FUNDING STATUS

Within the Operating Assistance Program, successful applicants may hold either Extended Cycle Status or Annual Status.

EXTENDED CYCLE STATUS

Under normal circumstances, the grant amount from Year One will remain stable for the subsequent year(s) of the funding cycle. Community Arts Organizations on Extended Cycle Status will not submit a full application for Year Two (2018/19) but must submit an Extended Cycle Report, including additional documentation as required, to request and release their 2018/19 grants. Full information about the requirements for the Extended Cycle Interim Report, including the Interim Report Form, is available [on our website](#).

The next full application for Community Arts Organizations on Extended Cycle Status will be made in September 2019 (for government's 2019/20 fiscal year).

ANNUAL STATUS

Organizations receiving Operating Assistance for the first time may, at the recommendation of the Advisory Committee and approval by Council, be placed on Annual Status. Annual Status may also be applied to organizations in transition or for which the Advisory Committee, Council or staff expressed a need to monitor more closely in light of Program Guidelines and Council policies:

Organizations placed on Annual Status will:

- Be required to submit a complete application on an annual basis,
- Be subject to annual adjustments to grant amounts within the stated funding cycle, and
- Receive an award on an annual basis.

CONCERNED STATUS

Organizations funded through the Operating Assistance Program are subject to the BC Arts Council's Fair Notice Policy. The Fair Notice Policy warns poorly performing organizations of the possibility of a phased loss of all operating funding, unless significant improvements are achieved, through the designation and application of Concerned Status criteria.

Organizations that remain or are placed on Concerned Status under Council's Fair Notice Policy will:

- Be required to submit a complete application on an annual basis,
- Be subject to annual adjustments to grant amounts, including reductions of up to 20%, within the stated funding cycle, and
- Receive an award on an annual basis.

PAYMENT OF AWARDS

All payments of grant monies to the grant recipient are subject to an authorizing appropriation under the Financial Administration Act.

Grant recipients must promptly inform the BC Arts Council of substantive changes to the organization, including:

- Significant shifts in structure, staffing or activities
- Major changes to proposed activities;
- Changes in legal status, ownership, corporate structure, name, or mandate;
- Danger of insolvency, bankruptcy, or credit protection;
- Legal proceedings that pose a financial or reputational risk.

The British Columbia Arts Council reserves the right to redistribute, delay or suspend payments if the organization:

- Does not carry out its planned program of activities.
- Undergoes major changes in artistic or administrative direction.
- Does not meet its obligations as a grant recipient, including submission of final reports to the Council.
- Fails to comply with legal obligations.
- Demonstrates significant risk of insolvency or bankruptcy.
- Fails to respect the commitment to provide a safe and respectful workplace free from harassment, discrimination and sexual misconduct.

Advisory Committees and/or Council staff may also require organizations to provide additional information on an annual basis based on specific criteria or eligibility or policy concerns. In those cases, grants may be conditional or subject to adjustment based on these Payment of Awards guidelines, based on the information submitted, the recommendation of the peer review committee, and approval by Council.

APPEALS POLICY

The BC Arts Council appeals policy allows for appeals of funding decisions in Operating Assistance Programs utilizing the Advisory Committee process. Appeals will be considered when the applicant can demonstrate that there was significant information available to the Committee at the time of adjudication that was not presented at the meeting or that was substantively misunderstood by the Committee.

The BC Arts Council will not consider any notices of intention to appeal that question only the assessment of artistic merit.

GRANT AMOUNTS

All applicants will request a grant amount for Year One that will serve as a base operating grant for the subsequent fiscal year(s) of the funding cycle. All applicants to the British Columbia Arts Council are encouraged to submit concise, realistic requests, responding to the assessment criteria.

Under normal circumstances, for organizations on Extended Cycle Status, there will be no adjustments to the grant amount within a funding cycle and the base operating grant awarded in Year One will carry over for each year of the designated funding cycle.

Organizations placed on Annual Status or Concerned Status will be subject to annual application requirements and the possible adjustment of funding levels, at the recommendation of Advisory Committees and approval of Council.

MAXIMUM ASSISTANCE LEVELS FOR COMMUNITY ARTS COUNCIL OPERATING ASSISTANCE

- The maximum amount of Basic Assistance that may be applied for is different for each organization and is based on a population and distance formula. (The 2018/19 distance and population formula calculations use data from the 2016 Canada Census.)
- The maximum amount of Basic Assistance that may be received is set at \$20,000 annually.
- The maximum amount of Local Government Matching is \$5,000 annually.
- The maximum request for Annual Performance Award support may not exceed \$10,000.

CONFIDENTIALITY AND RECOGNITION OF AWARDS

CONFIDENTIALITY OF INFORMATION

The collection, use, and disclosure of personal information are subject to the privacy provisions of the *Freedom of Information and Protection of Privacy Act*. Your organization's information will be shared in confidence with members of the adjudication jury. The names and locations of successful award recipients will be published along with the amount of the award in the Annual Report of the BC Arts Council.

RECOGNITION OF ASSISTANCE

In recognition of funding, the support of the BC Arts Council and the Province of British Columbia should be acknowledged in all promotional materials, both hard copy and online. The approved BC Arts Council and provincial logo and graphics standards are available online in a variety of ready-to-use digital formats

at <http://www.bcartscouncil.ca/mediaroom/logoanduse.htm>. This combined logo should be used on posters, brochures, print ads and programs and used where possible on media releases and signs related to the funded organization and its activities.

As well, funded organizations with a website are encouraged to add a link to the BC Arts Council site.

CONTACT INFORMATION

Monique Lacerte – Program Officer, Community Arts Development Programs and Partnerships
778 698-3532 | Monique.Lacerte@gov.bc.ca

A full list of program officers is available at <http://www.bcartscouncil.ca/about/coordinators.htm>.

For general information or further assistance, please contact:

Telephone: 250 356-1718

Email: bcartscouncil@gov.bc.ca

Program guidelines are reviewed annually.

Please ensure you are working with the most current program guidelines for each intake.

