



Application Type: Enhanced Capacity - Fall Intake

Profile Details

Name:

Address:

City:

Province:

Postal Code:

Phone:

If your profile information is not current, please go to your profile and update it before completing application.

Applicant Details

Discipline: Arts Training, Dance, Literary, Media Arts, Theatre, Museums, Music, Visual Arts, Other

Project Information

Amount Requested: \$15,000 or \$30,000

For the project start date and end date, list as the Fiscal Years the activity will encompass.

Project Start Date

yyyy-mm-dd

Project End Date

yyyy-mm-dd

Please describe your project briefly by completing this sentence: Funding is requested to assist with



Challenge or Opportunity

Please describe the challenge(s) or opportunity(ies) currently facing your organization which you hope to address with the support of this program.

This section should discuss:

- The history of the challenge or opportunity.
- How the challenge or opportunity was developed or identified.
- The previous or existing planning that has been undertaken to address the challenge or opportunity.
- Which areas or activities of the organization are or will be affected by the challenge or opportunity.

Proposed Solution or Approach

Please describe your organization's proposed solution or approach to the challenge(s) or opportunity(ies) described above, including the proposed outcomes.

Proposed Solution

This section should discuss:

- Which areas of the organization will be involved in addressing the challenge or opportunity.
- A clear description of the work plan for addressing the challenge or opportunity.
- What human and other resources will be required to address the challenge or opportunity.
- What further planning activity must be undertaken to address the challenge or opportunity.
- What other sources of funding or support are being sought to address the challenge or opportunity.
- The level of risk in addressing the challenge or opportunity.
- The change(s) that your organization will undergo as a result of a successful approach to the challenge or opportunity.



Budget

Please describe how the set annual request amount of either \$15,000 or \$30,000 each year will be allocated in each fiscal year of your funding cycle.

This section should discuss:

- How the request amount will augment existing operating budgets.
- What specific projects or expenses will be covered by the request amount.

Supporting Material

A separate budget outlining expenses and revenues for each year of the proposed initiative (max. 1 page)



For projects proposing to hire new personnel under any component of the program: A single page job description for the position(s)



For significant new artistic collaborations: Bios of commissioned or significant collaborating artists



For significant new artistic collaborations: Confirmation of participation by collaborators



For projects containing capital requests: Two competitive quotes for proposed capital improvement(s) or equipment purchase(s)





Declaration

In submitting this application, I/we declare that:

- the applicant meets all of the criteria of fundamental eligibility for this program;
- to the best of our knowledge and belief the information provided in this application is complete and true in every respect;
- the applicant has complied with all requirements of the Criminal Records Review Act (R.S.B.C. 1996 c.86) and the Society Act (S.B.C. 2015 c.18) in every respect as applicable
- the applicant abides by all applicable municipal, provincial or territorial employment legislation, including but not limited to that relating to employment standards, occupational health and safety, and human rights;
- this application has been approved by the board of directors of the society, if applicable;
- the applicant is committed to providing safe and respectful working conditions and to fostering a workplace free from discrimination, harassment and sexual misconduct;
- any personal information submitted with this application has been done so with authorization from the individual(s) concerned.

The information on this application is collected in accordance with Section 26(c) & (e) of the Freedom of Information and Protection of Privacy Act and will be used for the following purposes: tracking and distributing funding, program evaluation and development, communication and outreach. If you have questions about the collection, use, or disclosure of personal information please contact: Director, BC Arts Council, Phone: (778) 698-3533.

Acknowledgement

I understand and agree to the terms and conditions stated above.