

Application ID:

Application Type: Project Assistance: Community Festivals

Organization:

Primary Contact:

Profile Details

To access profile information: click 'Home' (top right). From your home page click 'Organization Profile' (building icon) or 'Personal Profile' (crowd icon).

Name:

Address:

City:

Province: British Columbia

Postal Code:

Phone:

If your profile information is not current, please go to your profile and update it before completing application.

Staff List Verification

Board List Verification

Financial Statement Verification

Applicant Details

Discipline

Please Select

Describe your organization's history, mandate, mission and values (for organizations only).

-

Total Operating Budget (Previous Year) (for organizations only)

\$

Total Operating Budget (for the year in which the festival takes place)

\$

Project Information

Amount Requested

\$

Project Start Date

Project End Date

Please describe your project briefly by completing this sentence: Funding is requested to assist with

-

The rationale and objectives underlying the project.

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A clear statement about compensation to professional artists, technicians, Elders, and Traditional Knowledge Keepers and the process for selection.

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Feasibility

Please provide a statement outlining measures planned or taken to ensure successful realization of the project, both artistically and financially. If you are working with traditional knowledge, please explain how you have addressed cultural protocols and/or received permissions where required.

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Budget

Artistic and Production Expenses

	Project Forecast	Notes
Salaries: Artistic, Curatorial and Production Staff (organizations only)	\$	
Contract Fees: Contributors; Artistic and Curatorial Personnel	\$	
Contract Fees: Technicians and Production Personnel	\$	
Contract fees: Stage Management (as applicable)	\$	
Commissioning fees	\$	
Benefits, Contributions and Dues	\$	
Artistic, Curatorial and Professional Fees - Other (Specify in Notes)	\$	
Elders and honoraria (Specify in Notes)	\$	
Materials and Supplies (Specify in Notes)	\$	
Technical Expenses (e.g. Equipment rental)	\$	
Royalties, Copyright, Reproduction Fees	\$	

Production/Exhibition/Program/Rehearsal Space and Venue Rentals	\$
Box office/ Ticketing /Admissions Expenses	\$
Protocols and Hospitality	\$
Concessions/Shop/Merchandise Expenses	\$
Shipping, Freight, Production Transport (Specify in Notes)	\$
Other Artistic, Exhibition, Presentation and Production Expenses (Specify in Notes)	\$
In-Kind Artistic, Exhibition, Presentation and Production Expenses (Specify in Notes)	\$
Travel and Transportation	\$
Other (please specify in Notes)	\$
Total Artistic and Production Expenses	\$

Administrative Expenses

	Project Forecast	Notes
Salaries: Administrative Staff	\$	
Contract Fees: Administrative Staff	\$	
Contract Fees: Marketing and Development Staff	\$	
Benefits, Contributions and Dues	\$	
Office Rent or Mortgage	\$	
Office Supplies	\$	
Office Equipment Rental	\$	
Accounting/Legal Fees	\$	
Travel and Transportation (Administrative Personnel Only)	\$	
Promotional Materials and Costs	\$	
Advertising Costs	\$	
Insurance	\$	
Fundraising Costs	\$	

Communications/IT	\$
Other (Specify in Notes/Description)	\$
Total Administrative Expenses	\$
Total Expenses	\$

Earned and Contributed Revenues

	Project Forecast	Status	Notes
Applicant cash contribution	\$	Please Select	
Admissions	\$	Please Select	
Subscriptions	\$	Please Select	
Guarantees/Royalties/Fees (Specify in Notes)	\$	Please Select	
Concessions/Shop/Merchandise (Specify in Notes)	\$	Please Select	
Co-production fees	\$	Please Select	
Commissioning fees (Specify in Notes)	\$	Please Select	
Advertising	\$	Please Select	
Workshop fees, tuition, etc. (Specify in Notes)	\$	Please Select	
In-kind Earned and Contributed Revenues (Specify in Notes)	\$	Please Select	-
Other Earned Revenue (Specify in Notes)	\$	Please Select	
Total Earned and Contributed Revenues	\$		

Private Sector Revenues

	Project Forecast	Status	Notes
Individual donations	\$	Please Select	
Corporate donations and sponsorship	\$	Please Select	
Special Events fundraising	\$	Please Select	
Foundations (Specify in Notes)	\$	Please Select	

In-kind Private Sector Revenues (Specify in Notes)	\$ Please Select	-
Other Private Sector (Specify in Notes)	\$ Please Select	
Total Private Sector Revenues	\$	

Public Sector Revenues

	Project Forecast	Status	Notes
BC Arts Council: This request	\$	Please Select	
Government of BC: Community Gaming Grants (Specify in Notes)	\$	Please Select	
Government of BC: Other (Specify in Notes)	\$	Please Select	
Canada Council: Project (Specify in Notes)	\$	Please Select	
Government of Canada: Dept. of Canadian Heritage (Specify in Notes)	\$	Please Select	
Other Federal (Specify in Notes)	\$	Please Select	
Local Government (incl. Municipal and Regional Governments, Trusts, Band Councils, Regional Districts) (Specify in Notes)	\$	Please Select	
Employment Programs (Specify in Notes)	\$	Please Select	
Public Post-Secondary Institutions (Specify in Notes)	\$	Please Select	
Other Public Sector (Specify in Notes)	\$	Please Select	
In-kind Public Sector Revenues (Specify in Notes)	\$	Please Select	
Total Public Sector Revenues	\$		
Total Revenues	\$		

Summary

Project Forecast	Notes
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Total Revenues	\$
Total Expenses	\$
Surplus/(Deficit) - Enter notes if not balanced	\$

Supporting Material

Confirmed or interim list of professional artists, technicians, Elders and Traditional Knowledge Keepers sufficient to demonstrate total request of up to \$5,000. Include names, the fees they are to be paid, and their biographies (max. 250 words per bio)

If only an interim list is available, provide the list of professional artists, technicians, Elders and Traditional Knowledge Keepers engaged in last year's festival and the fees each were paid.

One scanned copy of the most recent festival brochure or program

Optional: A URL link to the festival brochure if not including a scanned copy

Declaration

Declaration and Consent

In submitting this application, I declare that, to the best of my knowledge and belief:

- the applicant organization meets all of the eligibility criteria for this program;
- the information provided in this application is complete and true in every respect;
- the applicant organization abides by all applicable laws;
- this application has been approved by the board of directors or other governing body for the applicant organization;
- the applicant organization is committed to providing safe and respectful working conditions and to fostering a workplace free from discrimination, harassment and sexual misconduct; and
- any personal information submitted with this application has been submitted with the authorization of the individual(s) concerned and such individual(s), and I, consent (effective as of the date of submission of this application) to the disclosure of this personal information outside of Canada, including by way of the Internet, for public reporting and promotional purposes relating to this program.

Personal Information

The personal information on this application is collected in accordance with Section 26(c) and (e) of the Freedom of Information and Protection of Privacy Act and will be used for the following purposes: determining suitability for and awarding of funding, tracking and distributing funding, program development and evaluation, and communication and outreach.

Personal information collected through the application process may be disclosed to external peer assessors in order to adjudicate this application.

In addition, the applicant organization's name, location, funded activity and award amount may be made publicly available, including worldwide by way of the Internet, should funding be awarded.

If you have questions about the collection, use or disclosure of personal information, please contact:

Director, BC Arts Council
800 Johnson Street, Victoria, BC, V8W 9W3
Phone: (250) 356-1718

Acknowledgement
