

Application ID:

Application Type: Professional Development

Organization:

Primary Contact:

Profile Details

To access profile information: click 'Home' (top right). From your home page click 'Organization Profile' (building icon) or 'Personal Profile' (crowd icon).

Name:

City:

Province: British Columbia

If your profile information is not current, please go to your profile and update it before completing the application.

Applicant Details

Discipline

Please Select

Resident of B.C. since

YYYY-MM-DD

Employer Name

(40 characters max)

Current Position

(40 characters max)

Project Information

What category are you applying to?

Please Select

Amount Requested

\$0

Project Start Date

YYYY-MM-DD

Project End Date

YYYY-MM-DD

Please describe your project briefly by completing this sentence: Funding is requested to assist with...

(25 words max)

Provide a detailed written statement that includes a precise description of the proposed project and a description of how an award will assist with the project.

In this statement consider responding to these questions: "Why this project? Why you? Why now?"

(750 words max)

In the above: Include the event (description, website), course/program (description, instructors, website), or period of professional development (schedule, profile of host/mentor, organization or company, website).

Provide a detailed schedule/timeline and work plan for the project

(600 words max)

Budget

Administrative Expenses

	Project Forecast	Notes
Tuition/mentor/instructor/advisor fees	\$0	
Accommodation expenses and per diems (activities away from home)	\$0	
Travel expenses	\$0	
Equipment rental, books, supplies	\$0	
Subsistence (maximum \$2,000 per month) (activities at home)	\$0	
Other (Specify in Notes)	\$0	
Total Expenses	\$0	

Revenues

	Project Forecast	Status	Notes
BC Arts Council: This request	\$0	Please Select	
Canada Council: Project (Specify in Notes/Description)	\$0	Please Select	
Applicant cash contribution	\$0	Please Select	
Employer contribution	\$0	Please Select	
Other government or grant sources (Specify in Notes)	\$0	Please Select	
Scholarships/Bursaries	\$0	Please Select	
In-Kind Revenues (Specify in Notes/Description)	\$0	Please Select	
Other Revenues (Specify in Notes/Description)	\$0	Please Select	
Total Revenue	\$0		

Summary

	Project Forecast	Notes
Total Revenues	\$0	
Total Expenses	\$0	
Surplus/(Deficit) - Enter notes if not balanced	\$0	

Supporting Material

Please upload a resume detailing your professional training and related artistic, cultural or administrative activities

Please upload letters of confirmation and support as follows

- For Travel Grants:** A letter of invitation to present your work, detailing dates and compensation to be provided by the host organization (i.e. fees, guarantees, in-kind).
- For Project Grants:** Written confirmation from the institution or teacher, or your prospective master, advisor or mentor of the agreed upon arrangements, as applicable.
- For All Applicants:** Two letters of recommendation from recognized professionals in your discipline, commenting on your ability and on the value of the project for your professional development (for arts administrators, one letter should be from your current employer)

Declaration

Declaration and Consent

In submitting this application, I declare that, to the best of my knowledge and belief:

- I/we meet all of the eligibility criteria for this program;
- the information provided in this application is complete and true in every respect;
- I/we abide by all applicable laws;
- I am/we are committed to providing safe and respectful working conditions and to fostering a workplace free from discrimination, harassment and sexual misconduct; and
- any personal information submitted with this application has been submitted with the authorization of the individual(s) concerned and such individual(s), and I, consent (effective as of the date of submission of this application) to the disclosure of this personal information outside of Canada, including by way of the Internet, for public reporting and promotional purposes relating to this program.

Personal Information

The personal information on this application is collected in accordance with Section 26(c) and (e) of the Freedom of Information and Protection of Privacy Act and will be used for the following purposes: determining suitability for and awarding of funding, tracking and distributing funding, program development and evaluation, and communication and outreach.

Personal information collected through the application process may be disclosed to external peer assessors in order to adjudicate this application. If successful, an individual recipient's Social Insurance Number may be disclosed to the Canada Revenue Agency through the issuance of T4As.

In addition, the applicant's name, location, funded activity and award amount may be made publicly available, including worldwide by way of the Internet, should funding be awarded.

If you have questions about the collection, use or disclosure of personal information, please contact:

Director, BC Arts Council
800 Johnson Street, Victoria, BC, V8W 9W3
Phone: (778) 698-3533

Acknowledgement

I understand and agree to the terms and conditions stated above.