

Application ID:

Application Type: Touring Initiatives

Organization:

Primary Contact:

Profile Details

To access profile information: click 'Home' (top right). From your home page click 'Organization Profile' (building icon) or 'Personal Profile' (crowd icon).

Name:

Address:

City:

Province: British Columbia

Postal Code:

Phone:

If your profile information is not current, please go to your profile and update it before completing the application.

Registration Profile Documents

Please ensure the following have been uploaded to your profile as they form part of the application.

Staff List Verification

Board List Verification

Financial Statement Verification

Applicant Details

Discipline

Please Select

Describe your organization's history, mandate, mission and values.

(400 words maximum)

A summary of the applicant's history in the creation, development, production or dissemination of their field of arts practice in British Columbia.

(400 words maximum)

Total Operating Budget (Previous Year)

Total Operating Budget (Current Year)

Project Information

What category are you applying to?

Please select

Amount Requested

\$0

Project Start Date

YYYY-MM-DD

Project End Date

YYYY-MM-DD

Please describe your project briefly by completing this sentence: Funding is requested to assist with...

(25 words maximum)

Project Description

Please describe the project for which you are requesting assistance, including:

A summary of the project, including title if applicable/determined.

(500 words maximum)

The rationale and objectives underlying the project.

(500 words maximum)

Creative Team

First Name	Last Name	Responsibility

Project timeline or work plan, clearly showing each phase of activity and venue/location where activity will take place.

(400 words maximum)

Impact and Contribution

Please outline up to three highlights of the applicant's past achievements in their field or practice, including how past work informs the proposed project.

(500 words maximum)

Provide an overview of the touring opportunity

Be sure to include:

- A brief description of the event, festival, and/or venues at which the work will be featured.
- The significance of the opportunity within the applicant’s artistic context, current practice, objectives and trajectory.
- Describe any significant measures taken in the development of the tour

(400 words maximum)

Feasibility

Outline measures that have been planned to ensure the financial and artistic success of this project

Be sure to include up to three initiatives that will maximize the opportunities for artistic development and/or engagement with existing or emerging networks, audiences, markets, and publics for the applicant’s work.

(400 words maximum)

Budget

Artistic and Production Expenses

	Project Forecast	Notes
Salaries: Artistic, Curatorial and Production Staff (organizations only)	\$0	
Contract Fees: Artistic and Curatorial Personnel and Contributors	\$0	
Contract Fees: Technicians and Production Personnel	\$0	
Contract fees: Stage Management	\$0	
Commissioning fees	\$0	
Benefits, Contributions and Dues	\$0	

Artistic, Curatorial and Professional Fees - Other (Specify in Notes)	\$0
Elders and honoraria (Specify in Notes)	\$0
Materials and Supplies (Specify in Notes)	\$0
Technical Expenses (e.g. Equipment rental)	\$0
Co-production expenses	\$0
Royalties, Copyright, Reproduction Fees	\$0
Production/Exhibition/Program/Rehearsal Space and Venue Rentals	\$0
Box office/ Ticketing /Admissions Expenses	\$0
Protocols and Hospitality	\$0
Concessions/Shop/Merchandise Expenses	\$0
Shipping, Freight, Production Transport (Specify in Notes)	\$0
Other Artistic, Exhibition, Presentation and Production Expenses (Specify in Notes)	\$0
In-Kind Artistic, Exhibition, Presentation and Production Expenses (Specify in Notes)	\$0
Travel and Transportation	\$0
Remount costs	\$0
Travel Visas	\$0
Other (please specify in Notes)	\$0
Workshops	\$0
Agents/Representation/Tour Manager	\$0
Total Artistic and Production Expenses	\$0

Administrative Expenses

	Project Forecast	Notes
Salaries: Administrative Staff	\$0	
Contract Fees: Administrative Staff	\$0	
Contract Fees: Marketing and Development Staff	\$0	

Benefits, Contributions and Dues	\$0
Office Supplies	\$0
Office Equipment Rental	\$0
Accounting/Legal Fees	\$0
Travel and Transportation (Administrative Personnel Only)	\$0
Promotional Materials and Costs	\$0
Advertising Costs	\$0
Insurance	\$0
Fundraising Costs	\$0
Communications/IT	\$0
Other (Specify in Notes/Description)	\$0
Total Administrative Expenses	\$0
Total Expenses	\$0

Earned and Contributed Revenues

	Project Forecast	Status	Notes
Applicant cash contribution	\$0	Please Select	
Admissions & sales	\$0	Please Select	
Subscriptions	\$0	Please Select	
Guarantees/Royalties/Fees (Specify in Notes)	\$0	Please Select	
Concessions/Shop/Merchandise (Specify in Notes)	\$0	Please Select	
Co-production fees	\$0	Please Select	
Commissioning fees (Specify in Notes)	\$0	Please Select	
Advertising	\$0	Please Select	
Workshop fees, tuition, etc. (Specify in Notes)	\$0	Please Select	
In-kind Earned and Contributed Revenues (Specify in Notes)	\$0	Please Select	
Other Earned Revenue (Specify in Notes)	\$0	Please Select	

Total Earned and Contributed Revenues	\$0
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Private Sector Revenues

	Project Forecast	Status	Notes
Individual donations	\$0	Please Select	
Corporate donations and sponsorship	\$0	Please Select	
Special Events fundraising	\$0	Please Select	
Foundations (Specify in Notes)	\$0	Please Select	
In-kind Private Sector Revenues (Specify in Notes)	\$0	Please Select	
Other Private Sector (Specify in Notes)	\$0	Please Select	
Total Private Sector Revenues	\$0		

Public Sector Revenues

	Project Forecast	Status	Notes
BC Arts Council: This request	\$0	Please Select	
Government of BC: Community Gaming Grants (Specify in Notes)	\$0	Please Select	
Government of BC: Other (Specify in Notes)	\$0	Please Select	
Canada Council: Project (Specify in Notes)	\$0	Please Select	
Government of Canada: Dept. of Canadian Heritage (Specify in Notes)	\$0	Please Select	
Other Federal (Specify in Notes)	\$0	Please Select	
Local Government (incl. Municipal and Regional Governments, Trusts, Band Councils, Regional Districts) (Specify in Notes)	\$0	Please Select	
Employment Programs (Specify in Notes)	\$0	Please Select	

Public Post-Secondary Institutions (Specify in Notes)	\$0	Please Select
Other Public Sector (Specify in Notes)	\$0	Please Select
In-kind Public Sector Revenues (Specify in Notes)	\$0	Please Select
Total Public Sector Revenues	\$0	
Total Revenues	\$0	

Summary

	Project Forecast	Notes
Total Revenues	\$0	
Total Expenses	\$0	
Surplus/(Deficit) - Enter notes if not balanced	\$0	

Supporting Material

Please upload two letters of reference from established professionals familiar with the applicant's work (for applicants that have not previously received funding through this program only)

An operating budget for the fiscal year in which your proposed project takes place (organizations only).

Maximum 250-word bio for each member of the project's creative or support team

A tour itinerary, separate from the written statement

Written confirmation of engagement from hosting organizations, including fees/guarantees, dates and other information on venues OR Letters from partnering or participating artists or organizations, confirming the nature of their participation.

A list of confirmed or invited contacts or presenters attending the performances or exhibitions, if applicable

A résumé of the artist/organization's representative, if applicable

The tour's marketing, market development, or public programming/outreach plan

Relevant press or critical documentation (up to 5 pages maximum)

Audio-visual support material to consist of:

For Performing Arts applicants:

- No more than two contrasting audio or video recordings, to a maximum combined duration of three minutes (max 2GB per file or provide URL below).

For Visual Arts, Museums and Media Arts applicants:

- One catalogue of a recent exhibition (Upload electronic file here. If providing URL or hardcopy alternates, see below. Applicants may submit a hard copy catalogue only if unavailable as an electronic file).

AND

- No more than two contrasting audio or video recordings, to a maximum combined duration of three minutes (max 2GB per file or provide URL below), OR
- A maximum of five images with accompanying list.

For Literary Arts, Creative Writing and Publishing applicants:

- Writing sample to a maximum of six pages.

URL Support Material (see above)

Support Material Requirements

HARD COPIES OF SUPPORT MATERIAL TO BE POSTMARKED ON OR BEFORE DEADLINE DATE AND CLEARLY LABELED WITH APPLICANT'S NAME AND APPLICATION FILE NUMBER

Declaration

Declaration and Consent

In submitting this application, I declare that, to the best of my knowledge and belief:

- the applicant organization meets all of the eligibility criteria for this program;
- the information provided in this application is complete and true in every respect;
- the applicant organization abides by all applicable laws;
- this application has been approved by the board of directors or other governing body for the applicant organization;
- the applicant organization is committed to providing safe and respectful working conditions and to fostering a workplace free from discrimination, harassment and sexual misconduct; and
- any personal information submitted with this application has been submitted with the authorization of the individual(s) concerned and such individual(s), and I, consent (effective as of the date of submission of this application) to the disclosure of this personal information outside of Canada, including by way of the Internet, for public reporting and promotional purposes relating to this program.

Personal Information

The personal information on this application is collected in accordance with Section 26(c) and (e) of the Freedom of Information and Protection of Privacy Act and will be used for the following purposes: determining suitability for and awarding of funding, tracking and distributing funding, program development and evaluation, and communication and outreach.

Personal information collected through the application process may be disclosed to external peer assessors in order to adjudicate this application.

In addition, the applicant organization's name, location, funded activity and award amount may be made publicly available, including worldwide by way of the Internet, should funding be awarded.

If you have questions about the collection, use or disclosure of personal information, please contact:

Director, BC Arts Council
800 Johnson Street, Victoria, BC, V8W 9W3
Phone: (250) 356-1718

Acknowledgement

I understand and agree to the terms and conditions stated above.