

Application ID:

Application Type: Arts-Based Community Development & Leon and Thea Koerner Award

Organization:

Primary Contact:

Profile Details

To access profile information: click 'Home' (top right). From your home page click 'Organization Profile' (building icon) or 'Personal Profile' (crowd icon).

Name:

Address:

City:

Province:

Postal Code:

Phone:

Website:

If your profile information is not current, please go to your profile and update it before completing the application.

Registration Profile Documents

Please ensure the following have been uploaded to your profile as they form part of the application.

Staff List Verification

A recently updated staff list has been uploaded to the organization profile related to this application.

Board List Verification

A recently updated board list has been uploaded to the organization profile related to this application.

Financial Statement Verification

The most recently completed financial statements detailing two fiscal years of activity have been uploaded to the organization profile related to this application.

Applicant Details

Discipline

Other

Please describe the applicant organization's mandate and history of community development and/or artistic practice, as applicable.

400 words left

Total Operating Budget (Previous Year)

\$0.00

Total Operating Budget (Current Year)

\$0.00

Project Information

Amount Requested

\$0

Project Start Date

yyyy-mm-dd

Project End Date

yyyy-mm-dd

Please describe your project briefly by completing this sentence: Funding is requested to assist with...

25 words left

Which category are you applying to?

Please Select

Project Description

Please describe the project for which you are requesting assistance, including:

A summary of the project, including title if applicable/determined.

500 words left

Creative Team

First Name	Last Name	Responsibility	Confirmed (C) or Proposed (P)
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Project timeline or work plan, clearly showing each phase of activity and venue/location where activity will take place.

400 words left

The rationale and objectives underlying the project including expected public outcomes related to: Artistic choices; Social Service / Social Benefit Focus; Community Transformation; Social Change.

1000 words left

Please outline the professional artists' and, as applicable, social service professionals' past work and its relationship to the project and/or arts-based community development practice.

Applicants to LTK must include the details of the artists' and social service professionals' past work.

500 words left

Please outline up to three highlights of the applicant organization's past achievements in their field or practice, including how past work informs the proposed project.

500 words left

Feasibility

Please provide a statement outlining measures planned or taken to ensure successful realization of the project, both artistically and financially. If you are working with traditional knowledge, please explain how you have addressed cultural protocols and/or received permissions where required.

400 words left

If this application is for a phase of the project, indicate which phase.

Maximum three phases eligible for BCAC support.

Please Select

If you have received funding through the BC Arts Council for an earlier phase of this project, that is still underway and for which you have not yet submitted a final report, please provide an interim report on the status of the previous phase(s).

400 words left

Professional Artist Information

All applications must include the following information and upload the Professional Artist Information Form completed by the lead artist(s). At least one and up to three forms can be uploaded.

Name of Lead Artist(s)

25 words left

Main Artistic Discipline

Academic & research; Arts administration; Collections management; Communications & marketing; Community arts; Creation; Cultural management; Curatorial practice; Dance, Deaf and/or Disability arts; Distribution, Education & outreach; Fundraising & development; Indigenous arts (traditional); Indigenous arts (contemporary); Literary; Media arts; Museums; Music; Performance art/Spoken word; Production; Programming; Publishing; Regional arts; Technical; Theatre; Visual arts; Other

Other Discipline

20 characters left

Professional Artist Information Form Upload

[Artist Information Form](#)

Minimum 1 form to be completed by lead artists and uploaded by applicant organization. (maximum 3)

Leon and Thea Koerner Award Request

Check here to apply for the Leon and Thea Koerner (LTK) Award Program. Ensure you have provided your Registered Charity number in your registration profile.

If you are a Federally Registered Charity or other "Eligible Donee" (such as a First Nations Band Council or Indigenous Friendship Centre), you are also eligible to request a further minimum of \$25,000 through the Leon and Thea Koerner Award Program for your proposed project.

More information about the Foundation can be found here [Leon and Thea Koerner](#)

Yes, we are applying for LTK support.

LTK Amount Requested (\$25,000 minimum)

\$0

LTK Budget (proposed expenses only)

In addition to the A-BCD proposed project budget supplied separately, please indicate what you would use the minimum \$25,000 for over the duration of your project. Use the '+' to add additional budget lines. Your total should match the amount requested.

Expense Description	Amount Budgeted
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-	\$0
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Professional Social Service Lead Form Upload

[Social Service Lead Form](#)

Minimum 1 form to be completed by social service lead and uploaded by applicant organization. (maximum 3)

Upload the partner organization's board and staff lists

- The partner organization's list of the current board of directors, including their occupations and start dates.
- The partner organization's list of administrative staff (for arts organizations, include as well the artistic/curatorial staff or significant contractors), giving name and title or responsibility (indicate if permanent/seasonal and full-time/part-time).

Budget

Complete the budget form below for Arts Based Community Development. LTK request and associated expenses, if applicable, should be detailed in the Project Information section only and not included in this budget. Do not include your LTK request or expenses in the budget below.

Artistic and Production Expenses

	Project Forecast	Notes
Salaries: Artistic, Curatorial and Production Staff (organizations only)	\$0	

Contract Fees: Contributors; Artistic and Curatorial Personnel	\$0
Contract Fees: Technicians and Production Personnel	\$0
Contract fees: Stage Management (as applicable)	\$0
Commissioning fees	\$0
Benefits, Contributions and Dues	\$0
Artistic, Curatorial and Professional Fees - Other (Specify in Notes)	\$0
Elders and honoraria (Specify in Notes)	\$0
Materials and Supplies (Specify in Notes)	\$0
Technical Expenses (e.g. Equipment rental)	\$0
Royalties, Copyright, Reproduction Fees	\$0
Production/Exhibition/Program/Rehearsal Space and Venue Rentals	\$0
Box office/ Ticketing /Admissions Expenses	\$0
Protocols and Hospitality	\$0
Concessions/Shop/Merchandise Expenses	\$0
Shipping, Freight, Production Transport (Specify in Notes)	\$0
Other Artistic, Exhibition, Presentation and Production Expenses (Specify in Notes)	\$0
In-Kind Artistic, Exhibition, Presentation and Production Expenses (Specify in Notes)	\$0
Travel and Transportation	\$0
Other (please specify in Notes)	\$0
Total Artistic and Production Expenses	\$0

Administrative Expenses

	Project Forecast	Notes
Salaries: Administrative Staff	\$0	

Contract Fees: Administrative Staff	\$0
Contract Fees: Marketing and Development Staff	\$0
Benefits, Contributions and Dues	\$0
Office Rent or Mortgage	\$0
Office Supplies	\$0
Office Equipment Rental	\$0
Accounting/Legal Fees	\$0
Travel and Transportation (Administrative Personnel Only)	\$0
Promotional Materials and Costs	\$0
Advertising Costs	\$0
Insurance	\$0
Fundraising Costs	\$0
Communications/IT	\$0
Other (Specify in Notes/Description)	\$0
Total Administrative Expenses	\$0
Total Expenses	\$0

Earned and Contributed Revenues

	Project Forecast	Notes
Applicant cash contribution	\$0	
Admissions	\$0	
Subscriptions	\$0	
Guarantees/Royalties/Fees (Specify in Notes)	\$0	
Concessions/Shop/Merchandise (Specify in Notes)	\$0	
Co-production fees	\$0	
Commissioning fees (Specify in Notes)	\$0	
Advertising	\$0	
Workshop fees, tuition, etc. (Specify in Notes)	\$0	

In-kind Earned and Contributed Revenues (Specify in Notes)	\$0
Other Earned Revenue (Specify in Notes)	\$0
Total Earned and Contributed Revenues	\$0

Private Sector Revenues

	Project Forecast	Notes
Individual donations	\$0	
Corporate donations and sponsorship	\$0	
Special Events fundraising	\$0	
Foundations (Specify in Notes)	\$0	
In-kind Private Sector Revenues (Specify in Notes)	\$0	
Other Private Sector (Specify in Notes)	\$0	
Total Private Sector Revenues	\$0	

Public Sector Revenues

	Project Forecast	Notes
BC Arts Council: This request	\$0	
Government of BC: Community Gaming Grants (Specify in Notes)	\$0	
Government of BC: Other (Specify in Notes)	\$0	
Canada Council: Project (Specify in Notes)	\$0	
Government of Canada: Dept. of Canadian Heritage (Specify in Notes)	\$0	
Other Federal (Specify in Notes)	\$0	

Local Government (incl. Municipal and Regional Governments, Trusts, Band Councils, Regional Districts) (Specify in Notes)	\$0
Employment Programs (Specify in Notes)	\$0
Public Post-Secondary Institutions (Specify in Notes)	\$0
Other Public Sector (Specify in Notes)	\$0
In-kind Public Sector Revenues (Specify in Notes)	\$0
Total Public Sector Revenues	\$0
Total Revenues	\$0

Summary

	Project Forecast	Notes
Total Revenues	\$0	
Total Expenses	\$0	
Surplus/(Deficit) - Enter notes if not balanced	\$0	

Supporting Material

Maximum 250-word bio for each member of the project’s creative or support team

Letters from any partnering organizations, if applicable, confirming the nature of their participation

Letter of support from the partner community is required for Arts-Based Community Development applications from non-profit professional or community arts organizations, and for all Leon and Thea Koerner Award applicants.

Support material documenting artist(s)’ and, as applicable, social service professionals’ previous related work, if available

Applicants to LTK must include documentation for both the artists' and social service professionals' past work.

Declaration

Declaration and Consent

In submitting this application, I declare that, to the best of my knowledge and belief:

- the applicant organization meets all of the eligibility criteria for this program;
- the information provided in this application is complete and true in every respect;
- the applicant organization abides by all applicable laws;
- this application has been approved by the board of directors or other governing body for the applicant organization;
- the applicant organization is committed to providing safe and respectful working conditions and to fostering a workplace free from discrimination, harassment and sexual misconduct; and
- any personal information submitted with this application has been submitted with the authorization of the individual(s) concerned and such individual(s), and I, consent (effective as of the date of submission of this application) to the disclosure of this personal information outside of Canada, including by way of the Internet, for public reporting and promotional purposes relating to this program.

Personal Information

The personal information on this application is collected in accordance with Section 26(c) and (e) of the Freedom of Information and Protection of Privacy Act and will be used for the following purposes: determining suitability for and awarding of funding, tracking and distributing funding, program development and evaluation, and communication and outreach.

Personal information collected through the application process may be disclosed to external peer assessors in order to adjudicate this application.

In addition, the applicant organization's name, location, funded activity and award amount may be made publicly available, including worldwide by way of the Internet, should funding be awarded.

If you have questions about the collection, use or disclosure of personal information, please contact:

Director, BC Arts Council
800 Johnson Street, Victoria, BC, V8W 9W3
Phone: (250) 356-1718

Acknowledgement

I understand and agree to the terms and conditions stated above.



Professional Artist Information Form

**Minimum of 1 completed form must accompany all
Arts-Based Community Development and Leon & Thea Koerner Award Program applications**

This form must be completed by the lead artist, not the applicant organization.

Please return the form to the applicant organization before the April 15, 2020 program deadline.

Name of lead artist(s)

Main artistic discipline

Name of applicant organization

NOTICE TO ARTIST: Please describe your artistic training, experience, related achievements, explaining how you will guide and contribute to the success of the proposed community-engaged arts project. Your comments will be considered by the jury in its evaluation of the applicant.

Digitally completed forms are preferred. If printing, please complete in black ink with legible handwriting.

For the purposes of this program, an **artist** is considered a **professional** if they:

- a) have completed their basic education, which may have been an apprenticeship or internship, instruction from elders, study at an art school or university, or other forms of guided learning;
- b) have produced a body of work;
- c) is recognized by their peers through public presentation of work; and
- d) would, if it were feasible, work full-time at their art practice.

Personal Information

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Professional Social Service Lead Form

Minimum of 1 completed form must accompany all applications requesting support from
Leon and Thea Koerner Award

This form must be completed by the social service lead, not the applicant organization.

Please return the form to the applicant organization before the April 15, 2020 program deadline.

Name of social service lead

Main social service discipline

Name of applicant organization

NOTICE TO SOCIAL SERVICE LEAD: Please describe your training, experience, and related achievements, and how you will support participants and contribute to the success of the proposed community-engaged arts project. Your comments will be considered by the jury in its evaluation of the applicant.

Digitally completed forms are preferred. If printing, please complete in black ink with legible handwriting.

Personal Information

The personal information on this application is collected in accordance with Section 26(c) and (e) of the Freedom of Information and Protection of Privacy Act and will be used for the following purposes: determining suitability for and awarding of funding, tracking and distributing funding, program development and evaluation, and communication and outreach.

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