

Application ID:

Application Type: Operating Assistance: Professional Arts Training
Organizations

Organization:

Primary Contact:

Profile Details

To access profile information: click 'Home' (top right). From your home page click 'Organization Profile' (building icon) or 'Personal Profile' (crowd icon).

Name:

Address:

City:

Province:

Postal Code:

Phone:

Website:

If your profile information is not current, please go to your profile and update it before completing the application.

Registration Profile Documents

Please ensure the following have been uploaded to your profile as they form part of the application.

Staff List Verification

Board List Verification

Financial Statement Verification

Organization Information

Discipline

Arts Training

Interim Application

For your current and most recently completed fiscal year, describe the significant changes, challenges or opportunities in programming, activity or organizational capacity that were different from what was described in your original proposal. Include a brief description for each area where you have experienced significant changes and identify the areas using the check boxes below.

500 words left

Areas where you have experience significant changes. Select all that apply: Artistic/Curatorial/Editorial Initiatives and Programming; Community Engagement and Partnerships Activity; Fundraising and Development Activity; Financial Situation; Human Resources, including leadership transition or succession; Facilities Plans; Strategic Direction or Governance, including Board transition; Other (describe above)

For the time between now and the end of your funding cycle, describe the significant changes, challenges or opportunities in programming, activity or organizational capacity that you anticipate, that are different from what you described in your original proposal. Include a brief description for each area where you have experienced significant changes and identify the areas using the check boxes below.

500 words left

Areas where you have experience significant changes: Select all that apply: Artistic/Curatorial/Editorial Initiatives and Programming; Community Engagement and Partnerships Activity; Fundraising and Development Activity; Financial Situation; Human Resources, including leadership transition or succession; Facilities Plans; Strategic Direction or Governance, including Board transition; Other (describe above)

If you are receiving Enhanced Capacity in this funding cycle you must also submit your Enhanced Capacity Interim Application for the application deadline. Have you done this?

* CADAC Check

HOW TO SUBMIT

To submit your financial and statistical information for this application, you must use the CADAC Financial Form for Arts Organizations and the Statistical Form for Arts Organizations at www.thecadac.ca.

You are required to submit:

- Financial and statistical information for the LAST THREE YEARS, INCLUDING THE CURRENT YEAR, AND FOR THE YEAR(S) FUNDING IS REQUESTED
- Statistical information for the LAST THREE YEARS, INCLUDING THE CURRENT YEAR, AND FOR THE YEAR(S) FUNDING IS REQUESTED

* Please note that draft entries in CADAC are not visible to BC Arts Council. Your application will be considered incomplete unless you convert the draft CADAC entries to submitted status by the grant deadline.

Follow these steps to download, complete, upload and submit the CADAC Financial Form for Arts Organizations and the Statistical Form for Arts Organizations:

STEP 1

Register your organization with CADAC at www.thecadac.ca as early as possible to ensure that you have enough time to assemble the required financial information.

STEP 2

Consult the CADAC User Guide and the Video Tutorials.

STEP 3

Enter and submit your financial and statistical information directly in CADAC.

Please note that you may still download, complete, upload and submit the CADAC Financial Form for Arts Organizations but the Statistical Form for Arts Organizations is now only available to download for printing; statistical information must be entered directly in CADAC.

Repeat this step as needed to add to or change your financial or statistical information or if you are filling out the form for another year.

STEP 4

Upload the required signed financial statements to CADAC if you have them in an electronic version. If not, mail your signed copies to CADAC at:

CADAC FINANCIAL STATEMENTS SUBMISSION 350 Albert Street PO Box 1047 Ottawa ON K1P 5V8

All required financial and statistical information has been entered and uploaded to CADAC for reconciliation and validation 

Declaration and Consent

In submitting this application, I declare that, to the best of my knowledge and belief:

- the applicant organization meets all of the eligibility criteria for this program;
- the information provided in this application is complete and true in every respect;
- the applicant organization abides by all applicable laws;
- this application has been approved by the board of directors or other governing body for the applicant organization;
- the applicant organization is committed to providing safe and respectful working conditions and to fostering a workplace free from discrimination, harassment and sexual misconduct; and
- any personal information submitted with this application has been submitted with the authorization of the individual(s) concerned and such individual(s), and I, consent (effective as of the date of submission of this application) to the disclosure of this personal information outside of Canada, including by way of the Internet, for public reporting and promotional purposes relating to this program.

Personal Information

The personal information on this application is collected in accordance with Section 26(c) and (e) of the Freedom of Information and Protection of Privacy Act and will be used for the following purposes: determining suitability for and awarding of funding, tracking and distributing funding, program development and evaluation, and communication and outreach.

Personal information collected through the application process may be disclosed to external peer assessors in order to adjudicate this application.

In addition, the applicant organization's name, location, funded activity and award amount may be made publicly available, including worldwide by way of the Internet, should funding be awarded.

If you have questions about the collection, use or disclosure of personal information, please contact:

Director, BC Arts Council
800 Johnson Street, Victoria, BC, V8W 9W3
Phone: (250) 356-1718

Acknowledgement

I understand and agree to the terms and conditions stated above.