

Application ID:

Application Type: Project Assistance for Creative Writers

Organization:

Primary Contact:

An asterisk (*) indicates the field is mandatory

Profile Details

To access profile information: click 'Home' (top right). From your home page click 'Organization Profile' (building icon) or 'Personal Profile' (crowd icon).

Name:

City:

Province:

Pronouns:

If your profile information is not current, go to your profile and update it before completing the application.

Applicant Details

Genre

Please Select

British Columbia Resident Acknowledgement

For information on B.C. Residency requirements, please see www.bcartscouncil.ca/determining-b-c-residency

I am a Resident of B.C. and I have lived in B.C. for at least one year immediately prior to this application.

Resident of B.C. since

Project Information

What category/level are you applying to?

Please Select

Amount Requested

\$0

Project Start Date

Project End Date

Describe your project briefly by completing this sentence: Funding is requested to assist with...

25 words

Provide a detailed written statement that includes a precise description of the proposed project and a description of how an award will assist with the project.

In this statement consider responding to these questions: "Why this project? Why you? Why now?"

650 words

If this is a collaborative application, please provide the name of the other applicant:

If your project involves working with individuals or materials from communities outside your own, particularly those that have been historically underserved, describe the steps taken to collaborate with these communities, respect protocols and integrate an equitable and ethical approach in your work.

175 words

If applicable, provide plans to address accessibility, equity, and safety, including but not limited to physical spaces, cultural and emotional safety, affordability, and adaptations to involve diverse participants.

175 words

Budget

Subsistence Months

Number
Subsistence: number of months

Subsistence: number of months

Project Expenses

	Project Forecast	Notes
Subsistence: amount per month (maximum \$2,000 per month)	\$0	
Subsistence total:	\$0	
Materials and supplies (not equipment or other capital purchases)	\$0	
Equipment and space rental	\$0	
Fees/honoraria to other artists/creative/production/editorial professionals (technician, crews, talent, etc.)	\$0	
Project travel costs (please specify in Notes)	\$0	
Other (please specify in Notes)	\$0	
Total Project Expenses	\$0	

Revenues

	Project Forecast	Notes
BC Arts Council: This request	\$0	
Canada Council: Project (Specify in Notes)	\$0	
Other (please specify in Notes)	\$0	
Total Revenue	\$0	

Support Material

Portfolio and Inventory

Please provide the portfolio materials as described in the Portfolio Requirements Checklist or program guidelines. Portfolio materials may be provided as uploads or as links (for large videos) to external sites (ie. Vimeo etc.) NOTE: Before submitting, test the materials to make sure that they are readable and of good quality. It is the responsibility of the applicant to ensure the readability, quality of images and sound level of all submissions.

In this section, provide the following:

For fiction and nonfiction writers, poets, and playwrights: a maximum of 20 pages (or equivalent word count) of recent writing samples in manuscript format. This sample should consist of: writing from the proposed project (work in progress); and a previously published or produced sample that demonstrates the applicant's writing ability in the proposed genre. For spoken word artists: a written sample of no more than 20 pages; and up to 5 minutes of recorded performance documentation in audio or video format. **Do not submit material beyond what is requested. Excess material will not be presented for assessment.**

Portfolio Materials - Upload media files here

Use the following naming convention for the file name of each submitted digital file: **Surname, Given Name, File Order Number, Title of Work** (.jpg, .mp3, etc.)

-Ensure the file extension is included in the file name

-The order number will ensure the works are presented chronologically. Ensure the first nine (9) file order numbers begin with a zero so that they follow your image list.

-Do not include any special characters or symbols or quotation marks (e.g. #?_"&|...) in the file name.

File Naming Example: SmithSara01Painting.jpg

Summary of recommended maximums per file and format:

- Video: 500 MB; mp4, mov, and avi formats
- Audio: 100 MB; mp3, wav, and aif/aiff formats
- Image: 10 MB; jpg/jpeg, gif, png, and bmp formats

(Videos may take a few minutes before they become accessible while they are copied to a media server. The preview thumbnail will appear as 3 dots until this is completed.)

Use the following naming convention for the file name of each submitted digital file: **Surname, Given Name, File Order Number, Title of Work** to upload your .pdf

-Ensure the file extension is included in the file name

-The order number will ensure the works are presented chronologically. Ensure the first nine (9) file order numbers begin with a zero so that they follow your image list.

-Do not include any special characters or symbols or quotation marks (e.g. #?_"&|...) in the file name.

File Naming Example: SmithSara01PaintingEssay.pdf

Summary of recommended maximums per file and format:

Written: .pdf format

Total Files: 1

Other Support Materials

Your Curriculum Vitae (CV) that includes professional training, related artistic activities and a detailed publication/exhibition/production history including titles and dates (3 page maximum)

Total Files: 1

Upload letters from up to two partners or collaborators, if applicable, confirming the nature of their participation. Do not include general letters of support.

Publication history, including titles, publishers, dates of publication ** Only required if this information is not included in the CV.

Declaration

Declaration and Consent

In submitting this application, I declare that, to the best of my knowledge and belief:

- I/we meet all of the eligibility criteria for this program;
- the information provided in this application is complete and true in every respect;
- I/we abide by all applicable laws;
- I am/we are committed to providing safe and respectful working conditions and to fostering a workplace free from discrimination, harassment and sexual misconduct; and
- any personal information submitted with this application has been submitted with the authorization of the individual(s) concerned and such individual(s), and I, consent (effective as of the date of submission of this application) to the disclosure of this personal information outside of Canada, including by way of the Internet, for public reporting and promotional purposes relating to this program.

Personal Information

The personal information on this application is collected in accordance with Section 26(c) and (e) of the Freedom of Information and Protection of Privacy Act and will be used for the following purposes: determining suitability for and awarding of funding, tracking and distributing funding, program development and evaluation, and communication and outreach.

Personal information collected through the application process may be disclosed to external peer assessors in order to adjudicate this application. If successful, an individual recipient's Social Insurance Number may be disclosed to the Canada Revenue Agency through the issuance of T4As.

In addition, the applicant's name, location, funded activity and award amount may be made publicly available, including worldwide by way of the Internet, should funding be awarded.

If you have questions about the collection, use or disclosure of personal information, please contact:

Director, BC Arts Council Programs

800 Johnson Street, Victoria, BC, V8W 9W3
Phone: (778) 698-3533

Acknowledgement

I understand and agree to the terms and conditions stated above.

