

Arts Impact Grant: Organizational Transformation and Sustainability

****NEW PROGRAM FOCUS****

Program Guidelines 2026/27

Grant Program Summary

Grant program purpose: To support eligible organizations to address capacity, governance, and other organizational challenges while developing new opportunities for transformation and collaboration.

Maximum grant amount: \$30,000

Applications – Open: April 22 | **Close:** June 3 | **Results expected:** mid-September 2026

Next intake: Spring 2027 (subject to change). You can find a [Grant Program Calendar](#) on the Funding section of our website.

Who can apply: Arts Organizations, Arts or Curatorial Collectives, Indigenous Governments, Indigenous Community Organizations, Museums and Indigenous Cultural Centres, Arts Activators, and Book and Periodical Publishers in B.C.

Applicants must meet all relevant eligibility criteria listed in the [Who Can Apply](#) section.

Contact us. We are here to help.

Review these program guidelines and the [Frequently Asked Questions](#) on the BC Arts Council website before applying. Contact a Program Advisor if you have any questions.

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For general information, contact:
250-356-1718 | BCArtsCouncil@gov.bc.ca

BC Arts Council office hours are 8:30 a.m. to 4:30 p.m. (Pacific Time), Monday to Friday.

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Guidelines are reviewed and updated before every intake.

Be sure you are working with the most current version.

Any updates to guidelines made after the grant program opens will be **highlighted**.

Acknowledgement

The BC Arts Council acknowledges it carries out its work on the land of Indigenous nations throughout British Columbia. We pay our respects to the Elders and Knowledge Keepers, past and present, descendants and custodians of these lands and waters. We are grateful for the continuing relationships with Indigenous people that develop through our work together. We acknowledge and raise our hands to the ɫəkwəŋən (Lekwungen) people, known today as the Songhees and Xwsepsum (Kosapsum) Esquimalt Nations, on whose lands we operate our main offices.

About the Arts Impact Grant: Organizational Transformation and Sustainability

Arts Impact Grants provide funding to support eligible organizations to address capacity, governance, and other organizational challenges while developing new opportunities for transformation and collaboration.

Grant Amounts

The maximum grant amount you can request is **\$30,000**.

The request may be for up to 100% of the total eligible project expenses.

Your budget should be realistic, detailed, and clearly indicate how much money you will need to complete your project

BC Arts Council intends to support successful applications at 100% of the request. However, in some cases, grants may be awarded for less than requested.

BC Arts Council grant programs are competitive. We are not able to support all eligible applications. We generally fund between 20% to 40% of eligible applications in a program intake. To see a list of previous grant recipients and the range of grants awarded, visit the [BC Arts Council Grant Recipients](#) webpage.

Who can apply

Before you begin your application, make sure **you are eligible** and **your proposed project** is eligible. Ineligible applications will not be forwarded for assessment. If you have questions about eligibility, contact a Program Advisor.

Organization eligibility

To be eligible for the Arts Impact Grant, organizations must be:

- An **arts and culture organization** registered and in good standing as a non-profit society or community service co-op in B.C. for at least one fiscal year prior to application with:
 - The majority of key staff (paid or volunteer) and board members based in B.C.
 - Creative control and decision making for programming and engagement primarily maintained within the organization and by leadership based in B.C.
 - A purpose or mandate dedicated to arts and culture programming and activities
- OR**
- A purpose or mandate to provide services to the arts and culture sector in B.C.
- Operations and activities that reflect this dedicated purpose or mandate.

OR

- An **Indigenous (First Nations, Métis, Inuit) community organization** registered and in good standing as a non-profit society or community service co-op in B.C. for at least one fiscal year prior to application with:
 - The majority of key staff (paid or volunteer) and board members based in B.C.
 - A commitment to offering regular arts and culture activities.

OR

- An **Indigenous (First Nations, Métis, Inuit) government** in B.C. that offers regular arts and culture activities.

OR

- An **arts and culture organization** operated by a local government in B.C. for at least one fiscal year prior to application, that:
 - Maintains an ongoing, arm's length, community-based board of management or advisory structure that sets policy for the organization's programs and services.
 - Holds a dedicated programming space and has at least one dedicated staff person in an artistic, curatorial, or administrative leadership position who is responsible for programming and engagement.
 - Offers ongoing public programming by experienced arts and culture practitioners.
 - Primarily operates with autonomy, holding creative control and decision making for programming and engagement within the organization, with separate financial records for operations. See Financial Statement Requirements section below for more details.

OR

- An **arts and culture organization** operated by a public post-secondary institution in B.C. for at least one fiscal year prior to application, that:
 - Holds a dedicated programming space; or offers ongoing public programming; or publishes work by experienced arts and culture practitioners, the majority of which is not faculty or student works.
 - Has at least one dedicated staff person in an artistic, curatorial, editorial, or administrative leadership position who is responsible for programming and engagement.
 - Has an independent advisory board that sets editorial and other policies for programs and services offered.
 - Primarily operates with autonomy and outside of curriculum, with creative control and decision making for programming and engagement, and separate financial records for operations. See Financial Statement Requirements section below for more detail.

OR

- A **book publisher** or **literary periodical publisher** that meets the eligibility requirements for BC Arts Council's [Project Assistance: Literary Arts](#), [Operating Assistance: Literary Arts](#), or [Operating Assistance: Book Publishers](#) program.

OR

- A registered **Arts Activator**. Arts Activators are strongly advised to contact a Program Advisor to confirm the eligibility of their proposed project.

All eligible organizations must also:

- Provide public arts and culture programming (or service to the arts and culture sector) in B.C. as a primary activity and have done so for a minimum of one year before the application closing date.
- Provide programs or publications that benefit the community at-large and not solely the interests of its non-profit society members.
- Engage skilled artistic, curatorial, editorial and administrative leadership (volunteer or paid) for project or service delivery.
- Fairly compensate artists, arts and culture practitioners, technicians, Elders, and Knowledge Keepers. Compensation must align with project and community contexts and industry standards within the field of practice.
- Follow international intellectual property rights standards and cultural ownership protocols.
- Follow the [Criminal Records Review Act](#) which requires that people who work with or may have unsupervised access to children or vulnerable adults must undergo a criminal record check by the [Criminal Records Review Program](#).
- Not have any overdue final reports on previous BC Arts Council grants.

Arts or curatorial collective eligibility

Collectives are strongly advised to contact a Program Advisor to confirm the eligibility of their proposed project.

To be eligible for the Arts Impact Grant, an arts or curatorial collective must:

- Be established and readily identified as a collective of a minimum of 3 independent artists, curators, or arts and cultural practitioners who are active in their field of practice and who meet the criteria below. NOTE: The collective may include additional members who do not meet the criteria below as long as at least 3 eligible core members have been identified and meet the following:
 - Have a minimum of two years of professional practice in their field, following basic training, with roles that hold creative control of projects.
 - Have a demonstrated body of previous work as an individual practitioner, including at least one public presentation of work for which an artist fee or equivalent was received.
 - Be a Canadian citizen or Permanent Resident of Canada.
 - Have been a resident of B.C. for at least 12 months immediately prior to the application deadline, and ordinarily reside in B.C. See [Determining B.C. Residency page](#).
- Have a demonstrated history of creating or presenting work as a collective and have a clear commitment to a current practice. At a minimum, the collective must have:
 - A demonstrated body of previous work by current members of the collective.

- At least one public presentation of work by the current collective, for which artist fees or equivalent were received.
- Intention to continue working together with current members as a collective on future projects.
- Apply under the name of an individual member of the collective who acts as the key contact person and is listed as the submitting representative or “Primary Contact” within the online grant system. **If the application is successful, this person will:**
 - Be responsible for submitting the final report.
- Designate a member of the collective as Payee who is registered with an Individual Practitioner account. Their name and email address (that is associated with their system account) must be listed in the application. **If the application is successful, this person will:**
 - Receive payment of the grant on behalf of the collective.
 - Be issued a T4A for the full grant amount.

An eligible arts or curatorial collective must also:

- Not be applying on behalf of the activities of a for-profit business.
- Engage skilled artistic, curatorial, and administrative leadership for project or service delivery.
- Provide programs that benefit the community at-large and not solely the interests of the collective’s members.
- Fairly compensate artists, arts and culture practitioners, technicians, Elders, and Knowledge Keepers. Compensation must align with project and community contexts and industry standards within the field of practice.
- Follow international intellectual property rights standards and cultural ownership protocols.
- Follow the [Criminal Records Review Act](#) which requires that people who work with or may have unsupervised access to children or vulnerable adults must undergo a criminal record check by the [Criminal Records Review Program](#).
- Not have any overdue final reports on previous BC Arts Council grants.

Ineligible applicants

The following organizations are not eligible to apply for this grant:

- Private or for-profit entities (except in the case of for-profit book publishing companies)
- Member-funded societies
- Social service organizations
- Educational institutions
- Local governments
- Industrial sites, archaeological sites, heritage sites or historic places
- Organizations dedicated to archives

- Community choirs that are attached to, or affiliated with, educational, religious, or military institutions.
- Organizations that solely operate venues or facilities without the primary purpose of artistic production or presentation.
- Non-profit societies registered for less than one fiscal year.
- Collectives with fewer than three members or ad hoc collectives. These types of collectives may be eligible to apply to Individual Arts Grant programs for a collaborative project.

Eligible projects

Grants are available for projects that support organizational capacity building, collaboration, sustainability, transformation, and impact. This grant supports a range of activities that may include but is not limited to:

- Adding or expanding leadership or staff positions
- Board or staff training and development
- Strategic planning and policy development
- Emergency preparedness initiatives
- Environmental sustainability practices or initiatives
- Activities that may positively transform an organization's operations
- Sector development or shared-service projects delivered by coalitions or arts service organizations

Successful applications will demonstrate the impact of the funding on the organization's ability to achieve or deliver its mission and mandate and will address the corresponding impact on community served and the arts and culture sector. Submissions must clearly identify the priorities and needs of the organization, including the risks, challenges, and opportunities being addressed.

If a previous application for the same project was unsuccessful, we recommend that you request feedback from the Program Advisor and address the concerns in your new application.

Required artist payment in project activities

Eligible projects must include appropriate payment to the artists, arts and culture practitioners, and other members of the project team engaged in the proposed activities. Payments to artists should be consistent with project and community contexts or recommended rates set by relevant arts service organizations, professional associations, or by established practitioners within the field of practice. Payment structures that are not guaranteed, or that risk low or non-payment to artists and other practitioners, do not meet this compensation requirement (for example, honoraria, commission-based sales of artworks, percentage of door sales).

RESOURCES

Recommended Artist Fee Schedules (by discipline)

- CARFAC (Canadian Artists' Representation / Le Front des artistes canadiens)
<https://www.carfac.ca/>

- CAEA (Canadian Actors Equity Association) <https://www.caea.com/>
- CFM (Canadian Federation of Musicians) <https://cfmusicians.afm.org/>
- CADA (Canadian Alliance of Dance Artists) <https://cadawest.org/>
- IMAA (Independent Media Arts Alliance) <https://www.imaa.ca/>
- IATSE (International Alliance of Theatrical Stage Employees) <https://iatse.net>
- UBCP-ACTRA (Union of BC Performers) <https://ubcpactra.ca/>

Required payment to Elders and Knowledge Keepers in project activities

Applicants should pay Elders and Knowledge Keepers according to community context and appropriate protocols.

RESOURCE: The First Peoples' Cultural Council's [Working with Elders](#) document is a free resource for those engaging with Elders and Knowledge Keepers.

Exclusions – What will not be funded

Grants are not available to support the following expenses:

- General operating expenses.
- Budget deficits.
- Contingency expenses.
- Loan repayments.
- Start-up costs or seed money.
- [Subsistence](#) paid to artists or arts and culture practitioners.
- [Capital expenses](#) (for example, construction, renovation, or purchases of property).
- Equipment purchases over \$2,500.

Grants are not available to support the following projects or activities:

- Project phases or activities that begin before the application closing date.
- Projects or activities where arts and culture are not the primary focus.
- Development, creation, revision, or production of work or exhibitions.
- Presentation or exhibition of work, including events, performances and digital programming.
- Audience development and engagement, and outreach activities including marketing initiatives and website development.
- Touring or travel expenses for presentation or circulation of work.
- Feasibility studies.
- Activities that require payment from artists to participate.
- Fundraising activities.
- Contests and competitions.

- Family, religious, anniversary, or community celebrations.
- Conferences or conventions.
- Podcasts and radio programming.
- Costs of producing commercial recordings or demo reels.
- Projects where arts therapy, health, or therapeutic work is the primary focus.
- Elementary or secondary curriculum-based activities or projects related to continuing education or post-secondary programs at educational institutions.
- Projects or activities that are primarily intended for or focused within creative industries or the commercial sector (with the exception of book publishers), including architecture, commercial fashion design, commercial film and television, commercial music activities, culinary arts, games, sports, recreation, mass media, journalism, podcasts, graphic design.
- Project phases or activities previously funded through this grant program or other BC Arts Council grant programs.
- Project phases or activities previously funded with BC Arts Council funds received through third-party delivery partners: ArtStarts, First Peoples' Cultural Council, BC Live Performance Network, Creative BC.

When and how to apply

Applications – Open: April 22 | **Close:** June 3 | **Results expected:** mid-September 2026

Submit your application through the [online grant system](#).

Applications will only be accepted until 11:59 p.m. (Pacific Time) on Wednesday, June 3, 2026.

Only one application per organization or collective will be accepted per intake.

New applicants

- Closely review these guidelines to make sure your organization or collective and project are eligible.
- Register and create a profile in the BC Arts Council's online Grant Management System (GMS) to access the application. Instructions are on our website: [How to Apply Online](#).
- We recommend you register at least 2 weeks before the application closing date.
- New registrations go through a review. The review and approval process may take up to five business days after we have received all required documents. **Register early to avoid delays.**
- **Registration requests received within five business days of the application closing date will not be processed until after the grant program has closed.** You will not be able to submit an application if you are not registered.
- You will receive an automated email when your registration request is approved.
- Add the automated email address **NoReply@BCArtsCouncil.ca** to your safe senders list and check your spam folders.

- Once approved, you will be able to complete your Organization Profile and access the application.

Returning applicants

- Closely review these guidelines to make sure your organization or collective is eligible and your proposed activities are eligible.
- Update your Organization Profile in the online system before starting the application.

Registration questions? Contact BCArtsCouncil@gov.bc.ca or 250-356-1718 for registration assistance. The BC Arts Council office hours are 8:30 am to 4:30 p.m., Monday to Friday.

Accessibility support

Organizations with a primary purpose to serve D/deaf or disability arts practices, or collectives led by artists or arts and culture practitioners who self-identify as D/deaf or disabled, may be eligible for the BC Arts Council's accessibility programs.

Application Assistance pays for support services for creating and submitting grant applications.

Access Support provides additional funding for access costs related to a project funded by a BC Arts Council grant.

These programs do not provide funding for audience accessibility or day-to-day access costs outside the scope of a project. Accessibility requests are confidential and will not be part of the assessment panel's evaluation of a grant application.

For more information or to request assistance, contact:

Clayton Baraniuk, Accessibility Coordinator - 250-978-9839 or BCACaccess@gov.bc.ca

Find out more about accessibility supports online at BCArtsCouncil.ca/accessibility.

Application requirements

You are responsible for submitting a complete application. **We will not contact you to address errors or missing requirements.** Eligible applications are assessed as submitted.

As part of our commitment to accessibility, the BC Arts Council accepts specific parts of applications in audio and sign language formats. See instructions within the application.

All applicants: Before you apply, update your Organization Profile in the online grant system. See details below for the updates and uploads that are required when you apply.

An **application checklist** is included at the end of these guidelines.

A complete application must include:

- Details about the project including:
 - Summary of the proposed activities.
 - Description of intended impact.
 - Project Team Table: For primary team members, provide name, responsibility, location, confirmation of participation, and 100-word biography

- Detailed timeline starting after June 3, 2026.

Notification of results is generally 16 weeks after the intake closing date. Plan accordingly if your project is dependent on this grant funding.

- Balanced project budget. Be sure to:
 - Use the Project Budget Table provided in the application.
 - Include detailed notes for each budget line.
 - Indicate whether revenues are confirmed or pending.
 - Balance in-kind revenue with in-kind expenses.
 - Indicate which eligible expenses will be covered by BC Arts Council funds.
 - Confirm that Amount Requested in the application matches the request amount in the Project Budget Table.
- Support material as listed below.

Support material

Review and follow the [Upload Requirements for Support Material](#) before uploading material.

- **Only submit support material that is described below** and related to your proposed activities.
- **Do not submit any additional material.** Excess support material including multiple links to materials within a single uploaded document will not be reviewed.
- **Test your materials before submitting your application.** Make sure all support materials open properly and can be read or viewed clearly.

Support material for this application may include:

- Letters from up to two partners or collaborators (as applicable) confirming the nature of their participation in the proposed activities (maximum two letters, one page each). **Do not include testimonials or general letters of support.**
- For projects hiring new staff, a maximum one-page job description for the position(s).
- Examples of work related to the application, **up to a maximum of:**
 - **3 images**

OR

 - **3 minutes of video or audio.** Note timecodes of specific excerpts to be viewed

OR

 - **2 pages of critical writing or documentation.**

If you submit a combination of types, total material must not exceed the maximum amount allowed in a single format (for example, 1 image and 2 minutes of video may be submitted).

Required profile updates from collectives

Before you apply, you must update your online profile with the following:

- **Contact information:** Mailing address and primary contact information.
- **Collective member list:** List of current collective members including name, example of previous work, place of residence, and length of time in collective.
- **Shared purpose,** creative goal or mandate of your collective.
- Completed **Designated Priority Groups** information section (required for funding prioritization).
- Answers in the **Equity Data Tool** that are relevant to your collective (required for funding prioritization). You are not required to answer every question.

Required profile updates and uploads from organizations

Before you apply, you must update your online profile with the following:

- **Contact information:** Mailing address and other leadership contact information.
- **Board members:** Current board of directors, editorial advisory board, trustees, or board of management, including their board position, occupation/expertise, start date, and place of residence.
- **Staff members:** Administrative, artistic, or editorial staff and significant contractors, including name, position, place of residence, and employment status (for example, permanent or part-time).
- **Constitution or statement of purpose:** Required upload(s):
 - **Non-profit societies:** PDF copy of the organization's certified constitution.
 - **Extraprovincial non-share corporations:** PDF copies of the organization's official Certificate of Incorporation under the Canada Not-for-profit Corporations Act, Form 4001 Articles of Incorporation, and bylaws.
 - **Community service cooperative associations:** PDF copy of the organization's certified Memorandum of Association and Rules.
 - **All other applicants:** Statement of the primary purpose of the organization.
- Completed **Designated Priority Groups** information section (required for funding prioritization).
- Answers in the **Equity Data Tool** that are relevant to your organization (required for funding prioritization). You are not required to answer every question.
- **Financial statements:** Upload signed financial statements for your two most recent completed fiscal years. See details below.

Financial statement requirements

All organizations (except collectives) must upload to their online profile signed financial statements for their two most recently completed fiscal years.

Following standard accounting formatting, financial statements should include comparative information for the prior fiscal year. If a comparative year is not included within a single set of statements, then make sure a set of financial statements for each year has been uploaded.

Balance sheets or ledgers alone are not considered complete financial statements.

RESOURCE: Samples of a Balance Sheet and Revenue and Expense Statement (Income Statement) are available through [Community Gaming Grants application resources](#), under Example Documents.

Not-for-profit organization financial statements, including internally prepared, must include:

- A balance sheet, income statement, and notes following standard accounting formatting.
- An itemized list of grants identified by funder, included either in the income statement or in an attached schedule.
- A breakdown of operating net assets, distinguishing between unrestricted net and capital assets.
- Signatures of the preparer and **two** board members affirming board approval.

For applicants operating under the umbrella of a local government, an Indigenous government, or a post-secondary institution, financial statements must include:

- A statement of income and expenses for the applicant's activities alone.
- A signature of the umbrella organization's financial officer.
- Notes indicating if the applicant entity may accrue assets, surpluses, or deficits from one year to the next.
- An itemized list of grants received that are related to the applicant, not the entire umbrella organization, and identified by funder, either in the income statement or attached schedule.

The type of financial statements required is based on the single largest BC Arts Council grant received in the organization's previous two fiscal years, not including Arts Impact grants, Accelerate grants or Arts Infrastructure Program grants. Refer to the chart below.

If you did not receive an applicable grant in the previous two fiscal years, internally prepared financial statements are acceptable. The statements must include all information listed above.

BC Arts Council reserves the right to request audited financial statements, regardless of the amount of the applicant's previous funding.

Previous BC Arts Council Grant Received (as per above)	Type of Financial Statements Required
\$0 to \$15,000	Internally prepared financial statements
\$15,001 - \$40,000	Independently prepared financial statements: Notice to Reader/Compilation Engagement Report
\$40,001 - \$100,000	Independently prepared financial statements: Review Engagement
Greater than \$100,000	Independently prepared financial statements: Audit

How funding decisions are made

Peer assessment

The following process is used to evaluate applications to this grant program:

- The BC Arts Council reviews each application for eligibility.
- Eligible applications are forwarded to independent peer assessment panels. Assessment panels include individuals (assessors) with broad artistic knowledge, experience, geographical representation, and diverse aesthetic, institutional, and cultural viewpoints, including those from Indigenous perspectives.
- Assessors read and score the applications using the assessment criteria below.
- The assessment panel discusses, then ranks the applications. Grants are awarded based on this ranking.
- Funding priority may be given to applicants considered part of a [designated priority group](#).
- The BC Arts Council informs each applicant of the peer assessment panel's decision approximately 16 weeks after the application closing date.

Applicants may check the status of their application at any time through the online system.

All results are final.

Assessment criteria

The assessment panel will read and evaluate your application based on the criteria below.

Each criteria category is assigned a percentage of your application's total score (out of 100). For example, a category weighted at 20% means you can score between 1 and 20 in that area. Compelling, detailed, and specific answers with strong evidence and clear alignment with the assessment criteria will score higher.

Keep these criteria in mind as you complete your application. Some of the specific points below may not apply to your project. However, your application should clearly explain how the proposed project generally meets each area of assessment.

We recommend that you refer to the [Scoring Guide](#). This will be used by assessors as they review your application and will help you to understand and address the program's priorities.

RECONCILIATION, EQUITY, DIVERSITY, INCLUSION, AND ACCESS (REDIA) (30%)

- Alignment with the BC Arts Council's priorities of REDIA.
- Support for truth and reconciliation with and inclusion of Indigenous peoples of B.C. and Canada.
- Opportunities for equity-deserving or under-represented communities.
- Contributions to communities outside major urban centres.
- Ethical practices, including respect for ownership, protocols, and issues of cultural appropriation.

IMPACT (50%)

- The positive impact the project will have on your organization.
- The positive impact the project will have on your community.

- The positive impact the project will have on artistic and cultural practices.
- The strength, clarity, and urgency of the project's outcomes, objectives, and intended impact.
- Partners and collaborators who contribute to and participate in your project.

APPLICANT READINESS (20%)

- A realistic and reasonable plan for using the money.
- A realistic and achievable timeline.
- A safe, respectful, and equitable work environment, including fair pay and compensation.
- Capacity and experience to carry out the project as described.

Designated Priority Groups

The BC Arts Council is committed to targeted investment in underserved and equity-deserving organizations. These [designated priority groups](#) are the focus of strategic measures, dedicated programs, funding prioritization processes, and other equity support initiatives.

Designated priority groups include applicants and arts and culture practitioners who are:

- Indigenous (First Nations, Métis, or Inuit) Peoples
- Deaf or experience disability
- Black or people of colour
- Located in areas outside [greater Vancouver or the capital region](#)

If the majority of your activities, programming, and resources are dedicated to one of the groups listed above, and if your organization or collective would like to be considered for equity support measures including priority funding, you must complete the Designated Priority Groups and Equity Data Tool sections in your online Organization Profile.

Notification of results and feedback

The BC Arts Council intends to inform applicants of the peer assessment results approximately 16 weeks after the application closing date.

Notification is sent by email to the primary contact linked to the application.

Emails are sent through the online system. Be sure the email address **NoReply@BCArtsCouncil.ca** is on your safe sender list.

Results will not be shared before the official notification emails are sent.

Feedback

Contact a Program Advisor for feedback on your application after you have received notification of the results.

Payment of grants and reporting requirements

Grant payments are subject to an authorizing appropriation under the *Financial Administration Act*.

The BC Arts Council reserves the right to redistribute, delay, or suspend payments if the recipient:

- Does not carry out its planned program of activities.
- Makes major changes in artistic or administrative direction.
- Does not meet its obligations as a grant recipient, including submission of final reports.
- Fails to comply with legal obligations.
- Fails to respect the commitment to provide a safe and respectful workplace free from harassment, discrimination, and sexual misconduct.

Grants will be paid by cheque and sent to the mailing address listed in the individual or organization profile in the online system unless the applicant is registered for [direct deposit](#).

Grants are taxable income and must be reported. Individuals receiving grants on their own behalf or on behalf of a collective are issued T4As for the year the grant payment is processed.

Final reports

Grant recipients must submit a final report for the completed project. Final reports must be submitted through the online system within 30 days of the project end date noted in the application.

You will not be able to submit future applications to the BC Arts Council if you have an overdue final report. If at any time, there are significant changes to your approved project or timeline, contact the program advisor associated with the program.

Recognition of grants

In recognition of grant funding, BC Arts Council and the Province of British Columbia's support should be acknowledged in all promotional materials, both print and online. The approved BC Arts Council logo and Province of British Columbia logos and guidelines for use are available [online](#).

Grant recipients with a website are encouraged to add a link to the [BC Arts Council](#) website.

Confidentiality of information

The collection, use, and disclosure of personal information are subject to the privacy provisions of the Freedom of Information and Protection of Privacy Act. The applicant's information will be shared in confidence with members of the assessment panel. The names and locations of successful grant recipients may be published, along with the amount of the grant, in the BC Arts Council's Annual Report as well as in various communications and promotional vehicles of the BC Arts Council and Province of British Columbia. Social Insurance Numbers are provided to Canada Revenue Agency through the issuance of T4As.

About the BC Arts Council

The BC Arts Council is an agency of the Province of British Columbia under the Arts Council Act, nurturing and supporting arts and culture activity in communities across British Columbia. The BC Arts Council is actively committed to reconciliation, equity, diversity, inclusion, and access through our programs and processes.

The BC Arts Council conducts its operations and funding activities in accordance with legislation and other guiding documents such as the [BC Human Rights Code](#), [Accessible BC Act](#), [Accessible Canada Act](#), the [Declaration on the Rights of Indigenous Peoples Act](#) and [Action Plan](#), and the

[United Nations Declaration on the Rights of Indigenous Peoples](#), as well as the [Calls to Action of the Truth and Reconciliation Commission](#).

For more information about the BC Arts Council's mandate, vision, values, and strategic directions, visit the [About](#) and [Priorities](#) sections on our website. The [What is the BC Arts Council?](#) video on our website includes ASL interpretation with voice over and captions.

Arts Impact Grant: Organizational Transformation and Sustainability

Application Checklist

Be sure you have included or completed the following before you submit your application.

Before you start:

- Review the application preview and program guidelines for specific requirements.
- Contact the Program Advisor if you need to confirm eligibility or if you have questions.
- New applicants:** Register in the BC Arts Council online grant system to access the application. **Registration requests received within five business days of the application closing date will not be processed until after the program intake has closed.**
- Check that you do not have any overdue final reports on previous BC Arts Council grants.
- Plan to submit your complete application at least two days before the deadline to avoid last-minute technical issues.
- Proofread your application before you submit it.

Organizations: In your Profile on the BC Arts Council online grant system:

- Update your mailing address and other contact information.
- Upload your most recent signed financial statements. See Financial Statement Requirements section of guidelines.
- Update your Board list and Staff list.
- Upload your organization's certified constitution (for not-for-profits) or other official documents as listed in the **Online Profile Update** section of the guidelines (for all other organizations).
- Complete the Designated Priority Group section (required for funding prioritization).
- Complete the Equity Data Tool (required for funding prioritization).

Collectives: In your Profile on the BC Arts Council online grant system:

- Update your mailing address and primary contact information
- Update your shared purpose, creative goal, or mandate of your collective
- Update your Collective Member List
- Complete the Designated Priority Group section (required for funding prioritization)
- Complete the Equity Data Tool (required for funding prioritization)

In your application:

- Make sure that Amount Requested in the application matches the request amount in your Project Budget Table
- Include a Project Start Date after the intake closing date and a realistic Project End Date.
- Include detailed descriptions of your organization's goals and priorities, workplace practices, the project you are applying for, and the intended impacts of the project.
- Answer all questions on each tab of the application. Use the [Scoring Guide](#) and refer to the Assessment Criteria in the program guidelines for direction.
- Upload a project timeline of activities, with dates, locations, and who is involved.

Pop-out forms to complete in the application:

- Project Team Table with biographies.
- Project Budget Table with notes explaining amounts.

Support Material to Upload:

- ❑ Letters from up to two partners or collaborators, *if applicable*, confirming the nature of their participation (maximum two PDF letters, one page each). **Do not include general letters of support.**
- ❑ For projects hiring new staff, a maximum one-page job description for the position(s).
- ❑ Examples of work related to the proposed project, up to the maximums listed in the guidelines.

After you submit your application:

- ❑ Be sure that NoReply@BCArtsCouncil.ca is in your safe senders list. Notification of results will come from this system email approximately 16 weeks after the submission deadline.
- ❑ Keep your mailing address up to date in your online Organization Profile (or Personal Profile for the designated Collective Payee). Grant payments will be mailed to this address.
- ❑ Contact a Program Advisor for feedback on the assessment of your application after you have received notification of the results.