

## ARTS IMPACT GRANT: Transformation and Sustainability – Scoring Guide

This scoring guide is a tool to help applicants answer questions. It will also be used by the assessment panel to review and score each application. Scores are based on how well the application meets the assessment criteria in the program guidelines. Keep these criteria in mind as you complete your application. Some of the specific elements below may not apply to your proposed project. However, make sure your application clearly speaks to how the project aligns with each general area of assessment.

### RECONCILIATION, EQUITY, DIVERSITY, INCLUSION, AND ACCESS (REDIA) (30%)

- Alignment with the BC Arts Council's [priorities](#) of REDIA.
- Support for truth and reconciliation with and inclusion of Indigenous peoples of B.C. and Canada.
- Opportunities for equity-deserving or under-represented communities.
- Contributions to communities outside major urban centres.
- Ethical practices, including respect for ownership, protocols, and issues of cultural appropriation.

***A strong application does not need to address every criterion. For example: it is possible for a project from an Indigenous-led organization located in an urban centre to score in the high range. It is also possible for a project from a rural area which is not exclusively designed to serve BIPOC communities to score in the high range.***

LOW – Barely or does not meet the assessment criteria (1-10)	MEDIUM – Meets the assessment criteria to some degree (11-20)	HIGH – Meets the assessment criteria to a high degree (21-30)
<ul style="list-style-type: none"> <li>• Little or no understanding of or support for truth and reconciliation; little or no service to or engagement with Indigenous peoples.</li> <li>• Few or no opportunities for equity-deserving or under-represented communities.</li> <li>• Little or no reference to access.</li> <li>• Little or no contribution to rural or regional communities.</li> <li>• Little or no reference to ethical practices. No acknowledgement of ownership, protocols, and issues of cultural appropriation.</li> </ul>	<ul style="list-style-type: none"> <li>• Some activities support understanding truth and active reconciliation. Some engagement with local First Nation and other Indigenous peoples.</li> <li>• Some opportunities for equity-deserving or under-represented communities.</li> <li>• Some plans and effort towards removing barriers to access.</li> <li>• Some contribution to rural or regional communities.</li> <li>• Ethical practices are considered with some evidence of respect for protocol and issues of cultural appropriation.</li> </ul>	<ul style="list-style-type: none"> <li>• Active and respectful engagement and collaboration with local First Nation/s and other Indigenous peoples is integrated into the project; application clearly demonstrates understanding of protocol; timeline confirms dedication to building relationships with local Indigenous leaders, cultural liaisons, and artists.</li> <li>• Team information and project description confirm significant opportunities for collaborators from equity-deserving or under-represented communities; project plan includes meaningful engagement with community members, especially if organization is not rooted in or led by those communities.</li> <li>• Details provided about comprehensive and specific policies and supports for those who experience barriers or disability; project includes accessibility audits and consultation with community members with lived experience; application describes how this work will be sustained.</li> <li>• Significant contributions to rural or regional communities are integrated into project and plan; project plan includes meaningful engagement with community members, especially if organization is not rooted in or led by those communities.</li> <li>• Details provided about comprehensive and specific policies related to ethical approaches to research, representation, ownership, and cultural appropriation; projects dealing with sensitive or complex history address community engagement and describe steps taken to avoid harm.</li> </ul>

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### IMPACT (50%)

- The positive impact the project will have on your organization or the arts and culture sector in B.C
- Any additional impact the project will have on your community.
- The strength, clarity, and urgency of the project’s outcomes, objectives, and intended impact.
- The impact on partners and collaborators who contribute to and participate in your project.

***A strong application does not need to address every criterion. For example: a project that has a significant impact on the internal operations of an organization may score in the high range without engaging partners and supporters.***

<b>LOW – Barely or does not meet the assessment criteria (1-15)</b>	<b>MEDIUM – Meets the assessment criteria to some degree (16-35)</b>	<b>HIGH – Meets the assessment criteria to a high degree (36-50)</b>
<ul style="list-style-type: none"> <li>• Little or no positive impact on the organization. No indication of addressing organizational needs.</li> <li>• Little or no positive impact on the sector. No indication of addressing sector needs.</li> <li>• Little or no positive impact on the community. No indication of understanding community needs.</li> <li>• Objectives and outcomes lack strength, clarity, and urgency.</li> <li>• Partners, contributors, and supporters are not identified.</li> </ul>	<ul style="list-style-type: none"> <li>• Some positive impact on the organization. Some evidence of addressing organizational needs.</li> <li>• Some positive impact on the sector. Some evidence of addressing sector needs.</li> <li>• Some positive impact on the community. Some evidence of addressing community needs.</li> <li>• Objectives and outcomes demonstrate some strength, clarity, and urgency.</li> <li>• Partners, contributors, and supporters are mentioned but the impact on them is unclear.</li> </ul>	<ul style="list-style-type: none"> <li>• Project description clearly describes the transformative impact on the organization leading to increased organizational capacity, sustainability, or collaboration; project plan clearly indicates how these goals will be achieved.</li> <li>• Project description clearly describes the transformative impact on the sector leading to increased capacity, sustainability, and collaboration; project plan clearly indicates how these goals will be achieved.</li> <li>• Project description and plan clearly articulate how a positive impact on the organization’s identified community will be achieved.</li> <li>• Objectives are clear, timely, and urgent, and outcomes are tangible; timeline demonstrates the connection between objectives and activities; project description includes plans to sustain outcomes in the long term.</li> <li>• Team information clearly identifies partners, contributors, and collaborators; letters from partners indicate the relationship with applicant, nature of their contribution, and the impact on them; partner participation is integrated into the project description, timeline, and budget.</li> </ul>

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**APPLICANT READINESS (20%)**

- A realistic and reasonable plan for using the money.
- A realistic and achievable timeline.
- A safe, respectful, and equitable work environment, including fair pay and compensation.
- Capacity and experience to carry out the project as described.

*A strong application will address all the criteria. For example: an application with an achievable timeline but that does not indicate sufficient organizational capacity and experience will likely score in the low or medium range.*

<b>LOW – Barely or does not meet the assessment criteria (1-6)</b>	<b>MEDIUM – Meets the assessment criteria to some degree (7-13)</b>	<b>HIGH – Meets the assessment criteria to a high degree (14-20)</b>
<ul style="list-style-type: none"> <li>• Financial plan is unrealistic and unreasonable.</li> <li>• Timeline is unrealistic or simply a schedule.</li> <li>• No plans, policies, or processes to create a safe, respectful, and equitable work environment, including fair compensation.</li> <li>• Project team does not have capacity or experience necessary to complete the project.</li> </ul>	<ul style="list-style-type: none"> <li>• Financial plan is somewhat realistic and reasonable although lacking details and clarity.</li> <li>• Timeline is realistic but does not clearly indicate sufficient capacity to complete the project.</li> <li>• Some plans, policies, or processes are in place to create a safe, respectful, and equitable work environment. Additional details required.</li> <li>• Incomplete information about the organization and project team—not possible to determine if they have sufficient capacity and experience to complete the project.</li> </ul>	<ul style="list-style-type: none"> <li>• Financial plan is clear, detailed, and realistic; the budget table includes detailed notes on specific expenses and fees; use of BCAC funds for eligible expenses is clearly outlined; additional sources of revenue are explained; revenues are marked as confirmed or pending.</li> <li>• Timeline is clear, realistic and comprehensive, indicating how each phase of the project can be achieved or completed, and how it aligns with project goals and scope.</li> <li>• Details provided about comprehensive and specific policies and processes to support a healthy, safe, and respectful workplace, application indicates strong board and leadership engagement.</li> <li>• Fee breakdown in the budget form confirms project participants are compensated fairly, at industry or field of practice standards; fees in the budget form confirm fair policies and practice; Elders and Knowledge Keepers are compensated fairly in relation to community context.</li> <li>• Team information confirms capacity and experience to complete the project and meet goals; financial statements indicate that applicant’s overall financial health is stable and sustainable; tangible examples are provided confirming experience in successfully realizing comparable projects.</li> </ul>